



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt. College Solan
• Name of the Head of the institution	Dr. Neelam Kaushik
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01792229223
• Mobile No:	9418094449
• Registered e-mail	principalgcsolan@gmail.com
• Alternate e-mail	iqacgcsolan@gmail.com
• Address	Rajgarh Road
• City/Town	Solan
• State/UT	HIMACHAL PRADESH
• Pin Code	173212
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Himachal Pradesh University				
• Name of the IQAC Coordinator	Dr. Narinder Verma				
• Phone No.	01792229223				
• Alternate phone No.	01792229223				
• Mobile	7018497950				
• IQAC e-mail address	iqacgcsolan@gmail.com				
• Alternate e-mail address	principalgcsolan@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.gcsolan.ac.in				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gcsolan.ac.in				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.76	2017	28/03/2017	27/03/2022
6. Date of Establishment of IQAC			10/03/2009		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	State	State	2020-21	84763868	
Institutional 1	RUSA	Centre	2020-21	5000000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Enhanced and upgraded digital resources to provide better ICT facility in campus. 2. Organised Placement Drive in the campus. 3. Organized webinars pertaining to issues related to pandemic time. 4. Conducted various extension activities for students. 5. Timely submission of AQAR</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Conduct of House Examinations in on line and off line modes.	Successfully conducted	
Expedite the construction of rain water harvesting tank	Funds transferred to Executing agency	
Repair and maintenance of various departements	done	
To execute the construction of seminar hall	completed	
To conduct online classes during covid -19	Successfully conducted	
13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
Higher education society	19/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
yes	25/02/2022

15. Multidisciplinary / interdisciplinary**16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**

1.1

29

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **3973**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **1976**Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **876**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **48**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **56**

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	29
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3973
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1976
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	876
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	48
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	56
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	5631813
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated with Himachal Pradesh University, Shimla, hence College follows the curriculum designed by the affiliated university. The institution ensured effective curriculum delivery by preparing a well-planned yearly calendar at the beginning of the session by analysing the needs of the students and by using various pedagogical initiatives and instruction methods. The faculty-wise class timetable was prepared by the concerned members and practical work, fieldwork; industrial visits, internships were scheduled in the beginning. Accordingly, each department prepared its own teaching plan. The principal ensured adherence to all academic activities as per the academic calendar and also took feedback from HODs of all departments about the even distribution of the syllabi amongst the faculty members and ensures timely completion of the assigned syllabus. The students' performance is assessed through Continuous Internal Evaluation (CEI). The faculty members organised Seminars, Webinars, Workshops, quizzes, debates, powerpoint presentations,

academic tests, etc. for the effective implementation of the educational programmes. Through such kind of interactive activities, students are being given practical insight into the curriculum. The library is updated with latest books and laboratories are upgraded annually as per the requirement of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by the affiliated university. The calendar includes the department meetings, parents' meetings, faculty and HOD's meetings various events to be conducted at the institution level. This calendar of events also includes the admission schedule, examination schedule, working days, teaching days, co-curricular and sports events and celebration of national and International days etc. The college has adopted a process of assessing the academic performance of the students on continuous comprehensive evaluation for which 30 marks for Internal Assessment (IA) is allotted to all theory subjects. IA is divided into 3 parts: Mid Term Test (15), Assignment (10) and Attendance (5). Within this framework, the college conducts the Continuous Internal Assessment of the students under strict invigilation as per session calendar. The marks obtained by the students in internal assessment are uploaded in examination portal of the university website. Besides this defined format of evaluation class tests, presentations, tutorials are the integral part of teaching-learning process. As in the session 2020-2021 was a pandemic period, hence online evaluation was also put in place. The IQAC periodically monitors the coverage of syllabus, quality of questions papers and assignments preparation of answer schemes, progress of lab session etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is committed to healthier and harmonious environment irrespective of gender. To empower women and boost-up their morale, the college has established a Women Development Cell. A Committee Against Sexual Harassment has been constituted. Its objective is to address grievances related to gender bias and sexual harassment against any girl student and the women staff of the college. As per the guidelines of HPU, one seat is reserved for single girl child in each department for admission and girls of the Himachal Pradesh are exempted from tuition fee. Girls Common Room Committee has been constituted to deal with the issues related to girls. Equal opportunities are extended to all in every aspect in the college as it believes that gender discrimination is a crime against humanity. Gender sensitisation programmes and observance of International Women Day are scheduled activities of the college. Through various programmes students are sensitized towards environmental issues. NSS, NCC, Rovers and rangers and

ECOclub perform various activities for promoting environment awareness and carry plantation drives all through the year. H.P. University has made it compulsory to study one course at UG level to all streams namely 'Environmental Studies' to sensitize students about environment and sustainability. .

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1755

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1400

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for the advanced learners and slow learners:

For slow learners:

- The first important task is to identify the weaknesses of slow learners in the process of interactions and assessments.
- Efforts are made to uplift slow learners by giving regular assignments in order to make them practice more.
- Tutorials, handouts and notes are made available.
- Remedial Classes are conducted to improve their Academic Performance.
- Video Lectures are made available for such students.
- House Examination paper is discussed with the student and shortcomings are identified and addressed.
- Free Internet access is provided in college to read and learn more.

For Advanced Learners:

- Interests and talents of such students in various domains are identified by the teachers and they are guided and motivated to polish themselves.
- Challenging works in the form of projects, assignments and presentations are given.
- Career counseling is done for their better future.
- Free internet access and Library e-resources provided
- Incentives in the form of scholarships and prizes
- Encouraged to participate in college/state/ national level competitions
- Also encouraged to appear in Competitive examination
- Given opportunity to publish articles in college magazine.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4000	62

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is adopting various student centric methods in order to motivate the students beyond the scope of theoretical knowledge. Learning is made more student centric through combination of learning methods like workshops, seminars, group discussion, presentations, field trips, case study based research projects, assignments, internships etc.

- **Experiential Learning-** Students are allowed to conduct experiments in practical classes. They are encouraged to do internship in industries and universities. Students pay

field visits to universities and nearby colleges to develop an understanding of their subjects.

- Participative Learning- Competitions are organized at department level and at inter-college level like – Debate/Declamation Contest, Paper Presentation, Poster Writing, Slogan writing. Due to pandemic lots of quiz competitions were conducted through Google Forms to assess the level of understanding of students. Seminars for Post-graduate classes were also organized.
- Problem Solving Methodology- Field work and internship projects helped student acquire problem solving ability. NCC and NSS Cells have been set up for students to participate, integrate and learn along with gaining knowledge of their subjects. All academic activities are aimed at elevating the students' knowledge, skills and build confidence in them.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools play significant role in teaching learning process. Due to the pandemic its role doubled. There was a distinctive rise in e-learning and teaching was taken remotely and on digital platform also.

Youtube, E-mail, Whatsapp Groups, Zoom, Google Classroom were used as platforms for the following purposes:

- To communicate with the students
- To provide study material to the students
- Syllabus was shared through above mentioned mediums
- To make announcements
- To conduct tests
- To upload assignments
- To make presentations
- To share notes and video tutorials/ lectures
- To address queries and above all

- Share all desired information with students as they could not meet the teacher in person due the pandemic.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

17

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. College Solan is affiliated to Himachal Pradesh University. The institute follows the guidelines regarding assessment and evaluation process of performance of students. The same guidelines are communicated to the students. The internal assessment is carried out in a systematic manner for theory courses and practical courses.

Academic calendar is prepared at the beginning of each year and is made available on the college website and notice-boards of the departments. The dates and schedule of House Examination and submission of assignments are displayed through the notices to the students well in advance. The House Examination Committee draft the Date Sheet for the exam and ample time is given to students to raise issues related to clashes of dates of exam. Once the

discrepancies are settled final Date Sheet is uploaded on the website and on College Notice Board.

Question paper is prepared by individual faculty/ faculty members teaching the same subject. Answer sheets are evaluated and checked answer sheets are shown to the students. For assessment of seminars/assignments students present their work as per schedule made by the concerned Teacher. For assessment of practical course an internal practical viva is conducted by respective faculty member at the end of course.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has established a time bound mechanism for Examination and Evaluation. House Examination Committee deals with issues concerning internal examinations. Internal exams like Mid Term Exams are planned as per University norms after completion of sufficient syllabus. The committee coordinates with the teachers for paper setting and exam evaluation. Answer scripts of the internal exams are shown to the students; in this manner everything is transparent. Grievances related to the internal exams are brought to the notice of the concerned teacher and are settled. In case some student fails to appear in the House Exam due to unforeseen circumstances or any kind of emergencies, there is provision of Re-test for such students. But they have to seek the permission of the Principal through a written application

External exams or Term End Exams are conducted by the University. College staff performs the duty of successfully conducting the TEE in a transparent and efficient manner, as per University norms. Any discrepancy related to TEE is addressed to the RUSA Monitoring Cell. If students have grievances related to evaluation of university answer scripts, students can apply for Re-Evaluation as per the guidelines of the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college runs two academic programmes:

- 1) Undergraduate programme - B.A, B. Sc., B. Com., B.CA, B.B.A and B.Voc.
- 2) Post-graduate programme - MA English, MA Economics and PGDCA.

Undergraduate as well as Postgraduate programmes aim towards the success of students in research, inventions, industrial jobs and contributions in nation building. From the programmes the learners develop their aptitude of individual planning, habit of working in groups, field survey, literature reviews, diligence and other skills which fit them in various spheres of life. The programmes have been helping our students to skillfully secure their jobs as researchers and scientists in the institutes, as teachers, both in schools and higher education institutions, administrators in government jobs as well as in private companies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The subject teacher conveys Course Objectives (CO) at the beginning of every year as the introductory part of respective subjects. The copies of syllabi are shared with the students and are also available on college website. The faculty of every

subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. The same information is also given in the syllabus of each subject.

The evaluation process of PO, PSO, CO for PG courses includes seminars, presentations, PPTs, quiz, assignments, project works etc. For UG courses evaluation process includes assignments, class tests, quiz, field work etc. The marks of House examinations are recorded in faculty register. The evaluation process ends with uploading of internal assessment on HPU website and final examination (Term End Exam.) is conducted as per the norms of the University. In this manner the results of University also measure the attainment of CO, PO and PSO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

887

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1ypa9JvZZUJH_WyVCh3olEk64tjMHR_jzZs4qLgC4mK0/viewanalytics

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community bond to sensitize the students towards community needs. The students actively participate in

social service activities leading to their overall development. Through NCC, NSS, and RR Unit the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities are carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Covid-19 sensitisation and awareness programmes through construction of social interaction, group discussion, Beti Bacho Beti Padhao, fitness promotion, cleanliness drives, environmental awareness, women empowerment, national integrity, AIDS awareness, Blood donation camp, health check up camp, etc. The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Anti-Tobacco Day, Kargil Vijay Diwas, Swachhta Abhiyan, Covid awareness Week, for the holistic development of students.

File Description	Documents
Paste link for additional information	https://www.gcsolan.ac.in/images/TreePlant.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1120

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Solan has 20 class rooms in the main campus. Classes for B.Voc and BBA are being run in boys hostel with adequate no. of class rooms and lab facilities. In college, there are two labs in the department of Physics and Chemistry. These labs are well equipped with the the latest equipments as per the latest syllabus and curriculum. There are well equipped labs for the Department of Botany, Zoology, Geology, Geography and Psychology in the college. One ICT lab is available for all the students of the college. Besides separate computing facility is available for the students of PGDCA and BCA, for this separate computer lab is available in the BCA department. Separate facility for internal assessment entry or for other computer related work, computers are available

in Staff room, Library and BCA office also. Administrative office is well equipped with computers and printers. Seven class rooms and one lab is equipped with smart interactive panels. College has separate hostels for boys and girls. Being Hilly state separate hostel for tribal girls is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcsolan.ac.in/images/banner04.jpg

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has sports equipment related to games such as Football, Volleyball, Basketball, Judo, Badminton and Table tennis etc. Badminton court and play ground for Volleyball and Basketball is in the campus.
- There is a gymnasium in the college.
- Students of the college actively participate in various inter-college Cultural and Sports activities organised by the Univeristy.
- Cultural activities are organised at college level by various wings like NSS, NCC, Rovers and Rangers from time to time.
- Music department of the college with the help of other faculty members organize various activities for the overall development of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1013081

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has 33885 books. It has a reading space for students as well as teachers. Text Books, reference books, magazine and newspapers are all available for readers.

The library also has a book bank facility to help the needy students.

A library committee consisting of the librarian and faculty members is formulated to improve library services and to recommend titles of new books.

Library is partially automated since 2017. Soul version 2.0 is being used as Integrated Library Management System(ILMS) software.

INFLIBNET and N-List provides online access to e-resources to students and faculty.

The Online Public Access Catalogue (OPAC) is an online database which enables searching the collection of books and other resources held by the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gcsolan.ac.in/index.php/librar y

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently updates the IT facilities including Wi-Fi, broadband etc for the benefit of students and staff. Dedicated lease line for Wi-Fi-campus has been proposed and work is likely to be completed.

CCTV are maintained and repaired regularly.

New computers are bought as per the need of the institution.

College Website is maintained and updated time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs 634083

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration ensures the maintenance and repair of buildings, classrooms other instruments/equipments etc. with the help of various departments like PWD/IPH/Electricity/MC and other agencies for the smooth conduct of academic session. As and when the need arises, construction related activities are carried out with the prior permission of the government. The college believes in the philosophy of optimum utilization of physical, academic, and support facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

72

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://in.docworkspace.com/d/sIB2J48R_1Z37kQY
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NCC and NSS students have distributed masks and sanitizers during the 2020-2021 COVID19 period. NSS and NCC wings were engaged in the distribution of essential goods to the people during lock down period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni cell of Government College Solan is very strong which plays vital role in the overall development of the college. Masks and sanitizers were also distributed to the college staff and students. They have helped college by donating furniture. During pandemic they have visited the student's house and guided them about the usage of mobile for attending online classes. Yoga sessions were organised for college students to boost their immunity system. Water coolers were donated to the colleges. Cleanliness drives were often organised in the college campus and the surrounding areas. In the year 2020-2021 of COVID-19 pandemic, college alumni helped the needful by distributing the essential goods to the people residing nearby college. Alumni helps the college by delivering lectures on moral values and help student in choosing the right path for their future life.

File Description	Documents
Paste link for additional information	http://www.gcsolan.ac.in/index.php/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

According to Constitution of India, every citizen should be considered equal and the college also thrives on this note. In accordance with that, the vision is to provide holistic education to the students for their overall growth and competence. In addition to academic activities, a number of events, like celebration of important calendar days, along with cultural gatherings are organized by NCC, NSS and Rovers and Rangers clubs, to inculcate the values of morality, responsibility, discipline and leadership in the students. The institute executes the designing of short and long term plans in collaboration with Stakeholders, Alumni and Parent Teachers Association. The objective of the education is to enable the students to face the challenges of a changing society and to become empowered, environmentally conscious and socially responsible members of the community. As Himachal Pradesh is naturally diverse, the students from different cultural, religious and linguistic backgrounds conjoin together to form the bonds of friendship, understanding and co-operation. Along with that, the scientific fraternity is committed to develop the scientific temperament for future with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance and humanity that would help to build a caring and helpful society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the College adheres to policies, guidelines and framework laid by the Department of Higher Education time to time. All the faculty members of respective committees work together for the smooth functioning of the college. Transparency is ensured by sharing the information on college website for ready reference of all the stakeholders of the college. Government College Solan was established with the vision and mission to contribute to the transformation of prevailing social conditions in the region through education so that the values enshrined in the Constitution of India like social justice, equality of opportunity, democratic freedom to all, tolerance and respect towards every religion may be brought closer to realization. The institution is very much aware that the various parameters vis-à-vis the quality of education keep on changing with time and it cannot be assessed by a single yard stick. Rather it can be monitored through the change in national and global trends in teaching and research. It is important for any centre of higher education to realize that real education should inculcate moral, ethical, social and cultural values and motivate young minds towards research for the future of the entire world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT, including the smart boards, Wi-Fi network, for extensive teaching and learning purposes. It gained its importance during the pandemic COVID-19 scenario. Online admission and fee portal is established for the convenience of the students seeking admission in different platforms. There is

participation of faculty members in the board of studies of Himachal Pradesh University, for curriculum development and growth. With respect to the library, e-books are also available for facility of the students and faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the college co-ordinates with the HODs of different departments and other members for all academic decisions. All of the administrative decisions are made by the Principal in accordance with the rules and regulations of the Department of Higher Education, Himachal Pradesh, which are effective and transparent. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team are discussed and analyzed by the authorities like, the Principal and IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this college is a government institution, therefore, all the welfare schemes/measures of the government are adopted by the institution as such. All the officials working in the college are eligible to take benefits of the welfare measures such as leave of any kind, maternity/ paternity leave, duty leave, LTC/HTC, group insurance scheme, medical reimbursement, provident fund, gratuity, leave encashment/retirement benefits, advance from GPF/CPF etc. In addition to this a well equipped staff room with computer facility has been provided to the faculty members. The institution always comes forward for the professional development of its staff members by, encouraging and motivating them to take part in conferences/seminars/workshops/faculty development programmes, to publish research papers in journals of repute and to become members of various professional bodies/associations. The non-teaching staff members are also encouraged to participate in computer related trainings/ programmes organised by the govt. departments from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal periodically evaluates the performance of its staff and make the necessary arrangements for improvement and development. API scores are considered for the advancement of grade pay as per the UGC norms. The students are provided with feedback questionnaire regarding their respective teachers for the transparent evaluation and quality building of the institute. The institution has a well monitored system of performance appraisal for both teaching and non-teaching staff as per instructions issued by the govt from time to time. The performance and achievements of faculty members are evaluated through Annual Confidential Report (ACR) as per guidelines of UGC and State Government, and is submitted to the Principal for further action. A student feedback questionnaire is designed to seed feedback and help the students to evaluate the teachers on various parameters such as knowledge, interest generated and communication skills, etc. The Internal Quality Assurance Cell (IQAC) looks into the responses/feedback of students by analysing and evaluating and then submits to the Principal. Therefore, the ACRs are assessed by the Principal and submitted to the Director of Higher Education for review which is mandatory for CAS.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/1YEn9JN2W9SWMdYPwnTHPVdhJeA-yKmOL5noi6tdoX0Y/viewanalytics
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Drawing and Disbursing Officer of the college ensures financial matters of the institution. However, the audits at the institute level of various departments conducted in fiscal year to maintain the transparency of the funds of the college. Any discrepancy pointed out by the audit is rectified as per rules and regulations of the Finance Department of State Government. The last audit of the college was conducted during 2012-16.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources generated through fee collection are utilized by the institution according to the need for the administration purposes, and the protocol is well followed. The purchase of equipments, instruments, chemicals, etc. is through e-GEM portal for the transparency of the budget and accounts of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a significant role in enhancing the quality of education by formulating a perspective plan to carry out academic, curricular and extension activities. Keeping comprehensive development in mind, IQAC has initiated various strategies to face the challenges during pandemic. Meetings were held to ensure the efficient working of the college. The policies framed by IQAC helped in the growth and development of the institute and student fraternity. During the pandemic period, sensitization of the students and faculty members was done virtually for the awareness about the immunity and the related disease. Feedback from PTA and alumni is also considered by IQAC for the smooth functioning of the institute.

A series of interactive activities like assignments, power point presentations, group discussions, etc. supplemented online classes to augment the learning activities of the students. ICT tools were explored extensively to leverage the college activities ranging from admission, enrolment, display of merit list, fee deposit, etc., through the digital resources.

As the extension activities are the integral part of the college, the NCC and NSS units, conducted various interactive activities to promote environment consciousness.

IQAC has been working consistently on the suggestions made during the cycle 2 of NAAC Accreditation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has involved the IQAC in planning and decision making for undertaking the developmental issues and student welfare related activities. The IQAC evolves different methods to look into the learning outcome by motivating and encouraging the teachers to discuss contemporary and burning issues with the students. Sometimes, the teachers hold the subject specific debates, quizzes and seminars to assess and evaluate the understanding of the students. Their skill is also measured on the basis of completing various types of online processes related to filling of admission and examination forms, registration on RME portal and downloading of admit and grade card, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity

7.1.1.1 Gender Sensitization

Gender sensitization is the process of transforming a mind-set that strongly believes men and women are unequal beings that must operate in separate socioeconomic spaces. It aims to educate people on the differences between sex and gender, how gender is socially produced and stereotypes. It's aim is to raise awareness that gender is a socially learned behaviour based on male and female social expectations. Gender equality and gender equity are related terms but have different meaning. Equity sets the stage for equality, as it refers to the "fairness of treatment of both women and men, according to their respective needs." If equality is the end goal, equity is the means to get there.

- To make education Gender Sensitive a GE paper titled "Contemporary India: Women and Empowerment" is offered by the Department of English.
- The academic efforts in the direction of gender parity are supplemented by co-curricular activities of Rangers and Rovers, NSS, NCC, Sports and Committee against Sexual Harassment that regularly hold discussions, talks, seminars and activities in and around the college to ensure equal participation of students.

File Description	Documents
Annual gender sensitization action plan	https://www.gcsolan.ac.in/images/711a.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcsolan.ac.in/images/711.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, food, etc. To collect, clean, segregate and compile the solid waste substantial number of dustbins (Green and Blue) are installed and the administrative supervisor ensures that the waste is segregated at each level and source by the block safai workers in each floor. The floor dustbins are emptied and collected by municipal workers at regular intervals. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid Waste:

All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E- Waste Management:

Flip-flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipments such as Computers, Radio, TV, Phones, Printers, Fax and Photocopy machines are recycled properly. The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors. The college has minimum e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To attain excellence in higher education, the college facilitates equal opportunities and ensures an inclusive environment to all

irrespective of cultural, linguistic, communal, socioeconomic and other diversities.

1. **Co-Curricular and Extension Activities:** For students, the college organises sports and cultural activities, social extension programmes and nominates themes part of various societies, resulting in their active involvement and better understanding of community needs. The college enlists effectively students from every background in NSS, NCC and R&R Units that play a remarkable role in breaking the shackles of aforesaid prejudices.
2. **Code of Ethics:** The college has code of ethics to be followed by all irrespective of their diverse background. Various agencies are formed on the onset of academic session to produce a healthy environment for all, such as: i) Committee against Sexual Harassment ii) Grievance Redressal Cell (General) iii) Discipline-cum- Anti Ragging Committee iv) Anti-Drug Committee v) Scholarship/Fee Concession Committee vi) Guidance/Career Counseling/Placement Committee vii) Ambedkar Cell

3. **Reservation in Admission:** A Roaster System as per HPU is followed for inclusivity in admission process. The given ratio of seats in the prospectus is reserved to ensure the admission of students from all walks of life: Handicapped-5% , Culture-5%, Schedule Castes-15%, Schedule Tribes-7.5%, Economic Backwards -10

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens. Govt. College Solan takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, the institute, apart from imparting knowledge, inculcates a feeling of oneness

among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The vision of the college is to transform the life of young students into well integrated individuals who can face challenges of life with courage and commitment. There is a strong commitment to excellence in teaching and to impart the sense of oneness in them. The institution focuses on the holistic development of students, inculcating moral and social values, nurturing self-esteem, confidence and independent thinking. To cater to this paramount need to explore and showcase their innate talent and foster a sense of fraternity Govt. College Solan provides its students abundant opportunities by celebrating/organizing national and international commemorative days, events and festivals throughout the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

1. **Title:** Healers of the Society
2. **Objectives:** The objective of this practice is to inculcate human values in our students by ensuring their role in community service and therefore shaping them to be "Healers of the Society". No formal education can ever be complete without the improved emotional quotient of its subjects. The gift of selfless service is priceless as there is no substitute to human compassion. Our institution encourages students to ensure their participation for such noble endeavours and to give back an ounce of gratitude to their society.
3. **The Context:** The core purpose of any institution is to impart an inclusive education to its students, shape their holistic development and transform them into responsible citizens who are capable enough to bear their share of society' expectations. Sadly unlike any other session,

academic session of 2020-2021 opened in the horrific wake of COVID-19 pandemic. The clouds of uncertainty hung heavy and dark on the education and safety of all. Keeping the unprecedented scenario in mind, the welfare of society became a focal point for the institution. Concept of contribution to society is encouraged at Govt. College Solan. Students here are taught that social work can be done with minimum or no expenditure at all. It is motivation that is required to contribute to society.

4. **The Practice:** To achieve this ultimate purpose to serve the community, in collaboration with District administration, the students, NSS volunteers and NCC cadets, Rangers and Rovers Units of the college participated in many initiatives with perseverance and relentless spirit to spread awareness about COVID-19 disease, Aarogya Setu App, Vaccination Awareness Drive, Plogging Run from GC Solan to Railway Station, Atmanirbhar Gaon Awareness campaign etc. and emerged as the shining hope for their notable work during these arduous times.
5. **Evidence of Success:** The evidence of success lies in the fact that requests for more and more students participation pour in continuously from the administration. The number of volunteers is also increasing rapidly and the fresh applicants to join NSS, NCC, Rangers and Rovers Unit is uncommonly. More and more hands now wish to be part of this change. A great sense of gratification can be seen on the smiling faces of these students.
6. **Problems Encountered and Resources Required:** To ensure and maintain the safety of the students participating in various activities during the pandemic era was the biggest concern for the institute. The resources required providing them with face masks and safety essentials were made easily available. Since the activities were voluntary there was no coercion involved.

Best Practice-II

1. **Title:** Promotion of Art
2. **Objectives:** Govt. College Solan with pride boasts about its Department of Fine Arts. The soulpurpose of this department is to promote and produce arts.
3. **The Context:** As Himachal Pradesh is to observe its 50th anniversary of achieving statehood on January 25th, 2021, to commemorate this day the district administration of Solan launched a vibrant project to paint wall murals on Old DC

Office building based on the theme "Mera Himachal" in association with the Department of Fine Arts in September 2020.

4. **The Practice:** In words of Gerhard Richter, "Art is the highest form of hope" and to transpire this thought the colour warriors of Govt. College Solan showered the old DC office building walls with the colours of love, hope, positivity and strength. Despite the perils of unseen enemy virus, with their brush strokes these students helped in washing away the dust of sombreness of its community and creating a more vibrant, humane world to strive for. And this feat has also brought these budding artists to limelight so early in their career.
5. **Evidence of Success:** The biggest evidence of its success relies on the fact that it has and will stand the test of time and exemplify the resilience of art and artist against the cruelty of cataclysm. Another proof of its remarkable deed is that in near future Govt. College Solan plans to offer its own walls to be graced by their strokes. Its many students are already exhibiting and selling their art professionally.
6. **Problems Encountered and Resources Required:** At the very outset the students had to be motivated to show faith in their craft through classroom interaction and then there was no turning back.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. College Solan has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, and religion, political or other opinion. Its unique work culture, healthy traditions and ethos have led to an enriching work and congenial learning space for all. Safety,

security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to the institution.

ICT Enriched Campus

GC Solan always looks forward to mould and empower the students in the pursuit of knowledge, values, social responsibility and help them achieve excellence in the various fields. In pursuit of its vision, priority and thrust on academic advancement in view of societal and human needs the college aims to bring a transformational change. The institution is dedicated to utilizing the latest developments in ICT to enrich and supplement the teaching-learning process and to facilitate communication and collaboration between the various stakeholders in the College.. A brief summary of the ICT facilities in the College is as follows:

1. ICT Enabled Classrooms
2. College Administrative Office
3. Internet Resource Centre (IRC)
4. Digital Library
5. College Website
7. Google Workspace for Education

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated with Himachal Pradesh University, Shimla, hence College follows the curriculum designed by the affiliated university. The institution ensured effective curriculum delivery by preparing a well-planned yearly calendar at the beginning of the session by analysing the needs of the students and by using various pedagogical initiatives and instruction methods. The faculty-wise class timetable was prepared by the concerned members and practical work, fieldwork; industrial visits, internships were scheduled in the beginning. Accordingly, each department prepared its own teaching plan. The principal ensured adherence to all academic activities as per the academic calendar and also took feedback from HODs of all departments about the even distribution of the syllabi amongst the faculty members and ensures timely completion of the assigned syllabus. The students' performance is assessed through Continuous Internal Evaluation (CIE). The faculty members organised Seminars, Webinars, Workshops, quizzes, debates, powerpoint presentations, academic tests, etc. for the effective implementation of the educational programmes. Through such kind of interactive activities, students are being given practical insight into the curriculum. The library is updated with latest books and laboratories are upgraded annually as per the requirement of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by the affiliated university. The calendar includes the department meetings, parents' meetings, faculty and HOD's meetings various events to be conducted at the institution level. This calendar

of events also includes the admission schedule, examination schedule, working days, teaching days, co-curricular and sports events and celebration of national and International days etc. The college has adopted a process of assessing the academic performance of the students on continues comprehensive evaluation for which 30 marks for Internal Assessment (IA) is allotted to all theory subjects. IA is divided into 3 parts: Mid Term Test (15), Assignment (10) and Attendance (5). Within this framework, the college conducts the Continuous Internal Assessment of the students under strict invigilation as per session calendar. The marks obtained by the students in internal assessment are uploaded in examination portal of the university website. Besides this defined format of evaluation class tests, presentations, tutorials are the integral part of teaching-learning process. As in the session 2020-2021 was a pandemic period, hence online evaluation was also put in place. The IQAC periodically monitors the coverage of syllabus, quality of questions papers and assignments preparation of answer schemes, progress of lab session etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The college is committed to healthier and harmonious environment irrespective of gender. To empower women and boost-up their morale, the college has established a Women Development Cell. A Committee Against Sexual Harassment has been constituted. Its objective is to address grievances related to gender bias and sexual harassment against any girl student and the women staff of the college. As per the guidelines of HPU, one seat is reserved for single girl child in each department for admission and girls of the Himachal Pradesh are exempted from tuition fee. Girls Common Room Committee has been constituted to deal with the issues related to girls. Equal opportunities are extended to all in every aspect in the college as it believes that gender discrimination is a crime against humanity. Gender sensitisation programmes and observance of International Women Day are scheduled activities of the college. Through various programmes students are sensitized towards environmental issues. NSS, NCC, Rovers and rangers and ECO Club perform various activities for promoting environment awareness and carry plantation drives all through the year. H.P. University has made it compulsory to study one course at UG level to all streams namely 'Environmental Studies' to sensitize students about environment and sustainability. .</p>	

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1755	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1400

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for the advanced learners and slow learners:

For slow learners:

- The first important task is to identify the weaknesses of slow learners in the process of interactions and assessments.
- Efforts are made to uplift slow learners by giving regular assignments in order to make them practice more.
- Tutorials, handouts and notes are made available.
- Remedial Classes are conducted to improve their Academic Performance.
- Video Lectures are made available for such students.
- House Examination paper is discussed with the student and shortcomings are identified and addressed.
- Free Internet access is provided in college to read and learn more.

For Advanced Learners:

- Interests and talents of such students in various domains are identified by the teachers and they are guided and motivated to polish themselves.
- Challenging works in the form of projects, assignments and presentations are given.
- Career counseling is done for their better future.
- Free internet access and Library e-resources provided
- Incentives in the form of scholarships and prizes

- Encouraged to participate in college/state/ national level competitions
- Also encouraged to appear in Competitive examination
- Given opportunity to publish articles in college magazine.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4000	62

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is adopting various student centric methods in order to motivate the students beyond the scope of theoretical knowledge. Learning is made more student centric through combination of learning methods like workshops, seminars, group discussion, presentations, field trips, case study based research projects, assignments, internships etc.

- Experiential Learning- Students are allowed to conduct experiments in practical classes. They are encouraged to do internship in industries and universities. Students pay field visits to universities and nearby colleges to develop an understanding of their subjects.
- Participative Learning- Competitions are organized at department level and at inter-college level like – Debate/Declamation Contest, Paper Presentation, Poster Writing, Slogan writing. Due to pandemic lots of quiz competitions were conducted through Google Forms to

assess the level of understanding of students. Seminars for Post-graduate classes were also organized.

- Problem Solving Methodology- Field work and internship projects helped student acquire problem solving ability. NCC and NSS Cells have been set up for students to participate, integrate and learn along with gaining knowledge of their subjects. All academic activities are aimed at elevating the students' knowledge, skills and build confidence in them.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools play significant role in teaching learning process. Due to the pandemic its role doubled. There was a distinctive rise in e-learning and teaching was taken remotely and on digital platform also.

Youtube, E-mail, Whatsapp Groups, Zoom, Google Classroom were used as platforms for the following purposes:

- To communicate with the students
- To provide study material to the students
- Syllabus was shared through above mentioned mediums
- To make announcements
- To conduct tests
- To upload assignments
- To make presentations
- To share notes and video tutorials/ lectures
- To address queries and above all
- Share all desired information with students as they could not meet the teacher in person due the pandemic.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. College Solan is affiliated to Himachal Pradesh University. The institute follows the guidelines regarding assessment and evaluation process of performance of students. The same guidelines are communicated to the students. The internal assessment is carried out in a systematic manner for theory courses and practical courses.

Academic calendar is prepared at the beginning of each year and is made available on the college website and notice-boards of the departments. The dates and schedule of House Examination and submission of assignments are displayed through the notices to the students well in advance. The House Examination Committee draft the Date Sheet for the exam and ample time is given to students to raise issues related to clashes of dates of exam. Once the discrepancies are settled final Date Sheet is uploaded on the website and on College Notice Board.

Question paper is prepared by individual faculty/ faculty members teaching the same subject. Answer sheets are evaluated and checked answer sheets are shown to the students. For assessment of seminars/assignments students present their work as per schedule made by the concerned Teacher. For assessment of practical course an internal practical viva is conducted by respective faculty member at the end of course.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has established a time bound mechanism for Examination and Evaluation. House Examination Committee deals with issues concerning internal examinations. Internal exams like Mid Term Exams are planned as per University norms after completion of sufficient syllabus. The committee coordinates with the teachers for paper setting and exam evaluation. Answer scripts of the internal exams are shown to the students; in this manner everything is transparent. Grievances related to the internal exams are brought to the notice of the concerned teacher and are settled. In case some student fails to appear in the House Exam due to unforeseen circumstances or any kind of emergencies, there is provision of Re-test for such students. But they have to seek the permission of the Principal through a written application

External exams or Term End Exams are conducted by the University. College staff performs the duty of successfully conducting the TEE in a transparent and efficient manner, as per University norms. Any discrepancy related to TEE is addressed to the RUSA Monitoring Cell. If students have grievances related to evaluation of university answer scripts, students can apply for Re-Evaluation as per the guidelines of the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college runs two academic programmes:

1) Undergraduate programme - B.A, B. Sc., B. Com., B.CA, B.B.A and B.Voc.

2) Post-graduate programme - MA English, MA Economics and PGDCA.

Undergraduate as well as Postgraduate programmes aim towards the success of students in research, inventions, industrial jobs and contributions in nation building. From the programmes the learners develop their aptitude of individual planning, habit of working in groups, field survey, literature reviews, diligence and other skills which fit them in various spheres of life. The programmes have been helping our students to skillfully secure their jobs as researchers and scientists in the institutes, as teachers, both in schools and higher education institutions, administrators in government jobs as well as in private companies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The subject teacher conveys Course Objectives (CO) at the beginning of every year as the introductory part of respective subjects. The copies of syllabi are shared with the students and are also available on college website. The faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. The same information is also given in the syllabus of each subject.

The evaluation process of PO, PSO, CO for PG courses includes seminars, presentations, PPTs, quiz, assignments, project works etc. For UG courses evaluation process includes assignments, class tests, quiz, field work etc. The marks of House examinations are recorded in faculty register. The evaluation process ends with uploading of internal assessment on HPU website and final examination (Term End Exam.) is conducted as per the norms of the University. In this manner the results of University also measure the attainment of CO, PO and PSO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

887

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1ypa9JvZZUJH_WyVCh3o1Ek64tjMHR_jzZs4qLqC4mK0/viewanalytics

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community bond to sensitize the

students towards community needs. The students actively participate in social service activities leading to their overall development. Through NCC, NSS, and RR Unit the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities are carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Covid-19 sensitisation and awareness programmes through construction of social interaction, group discussion, Beti Bacho Beti Padhao, fitness promotion, cleanliness drives, environmental awareness, women empowerment, national integrity, AIDS awareness, Blood donation camp, health check up camp, etc. The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Anti-Tobacco Day, Kargil Vijay Diwas, Swachhta Abhiyan, Covid awareness Week, for the holistic development of students.

File Description	Documents
Paste link for additional information	https://www.gcsolan.ac.in/images/TreePlant.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1120

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Solan has 20 class rooms in the main campus. Classes for B.Voc and BBA are being run in boys hostel with adequate no. of class rooms and lab facilities. In college, there are two labs in the department of Physics and Chemistry. These labs are well equipped with the the latest equipments as per the latest syllabus and curriculum. There are well equipped labs for the Department of Botany, Zoology, Geology, Geography and Psychology in the college. One ICT lab is available for all the students of the college. Besides separate computing facility is available for the students of PGDCA and BCA, for this separate computer lab is available in the BCA department. Separate facility for internal assessment entry or for other

computer related work, computers are available in Staff room, Library and BCA office also. Administrative office is well equipped with computers and printers. Seven class rooms and one lab is equipped with smart interactive panels. College has separate hostels for boys and girls. Being Hilly state separate hostel for tribal girls is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcsolan.ac.in/images/banner04.jpg

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has sports equipment related to games such as Football, Volleyball, Basketball, Judo, Badminton and Table tennis etc. Badminton court and play ground for Volleyball and Basketball is in the campus.
- There is a gymnasium in the college.
- Students of the college actively participate in various inter-college Cultural and Sports activities organised by the University.
- Cultural activities are organised at college level by various wings like NSS, NCC, Rovers and Rangers from time to time.
- Music department of the college with the help of other faculty members organize various activities for the overall development of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1013081

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has 33885 books. It has a reading space for students as well as teachers. Text Books, reference books, magazine and newspapers are all available for readers.

The library also has a book bank facility to help the needy students.

A library committee consisting of the librarian and faculty members is formulated to improve library services and to recommend titles of new books.

Library is partially automated since 2017. Soul version 2.0 is

being used as Integrated Library Management System(ILMS) software.

INFLIBNET and N-List provides online access to e-resources to students and faculty.

The Online Public Access Catalogue (OPAC) is an online database which enables searching the collection of books and other resources held by the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gcsolan.ac.in/index.php/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently updates the IT facilities including Wi-Fi, broad band etc for the benefit of students and staff. Dedicated lease line for Wi-Fi-campus has been proposed and work is likely to be completed.

CCTV are maintained and repaired regularly.

New computers are bought as per the need of the institution.

College Website is maintained and updated time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs 634083

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration ensures the maintenance and repair of buildings, classrooms other instruments/equipments etc. with the help of various departments like PWD/IPH/Electricity/MC and other agencies for the smooth conduct of academic session. As and when the need arises, construction related activities are

carried out with the prior permission of the government. The college believes in the philosophy of optimum utilization of physical, academic, and support facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

72

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	https://in.docworkspace.com/d/sIB2J48R_1Z37kOY
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NCC and NSS students have distributed masks and sanitizers during the 2020-2021 COVID19 period. NSS and NCC wings were engaged in the distribution of essential goods to the people during lock down period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni cell of Government College Solan is very strong which plays vital role in the overall development of the college. Masks and sanitizers were also distributed to the college staff and students. They have helped college by donating furniture. During pandemic they have visited the student's house and guided them about the usage of mobile for attending online

classes. Yoga sessions were organised for college students to boost their immunity system. Water coolers were donated to the colleges. Cleanliness drives were often organised in the college campus and the surrounding areas. In the year 2020-2021 of COVID-19 pandemic, college alumni helped the needful by distributing the essential goods to the people residing nearby college. Alumni helps the college by delivering lectures on moral values and help student in choosing the right path for their future life.

File Description	Documents
Paste link for additional information	http://www.gcsolan.ac.in/index.php/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

According to Constitution of India, every citizen should be considered equal and the college also thrives on this note. In accordance with that, the vision is to provide holistic education to the students for their overall growth and competence. In addition to academic activities, a number of events, like celebration of important calendar days, along with cultural gatherings are organized by NCC, NSS and Rovers and Rangers clubs, to inculcate the values of morality, responsibility, discipline and leadership in the students. The institute executes the designing of short and long term plans in collaboration with Stakeholders, Alumni and Parent Teachers Association. The objective of the education is to enable the students to face the challenges of a changing society and to become empowered, environmentally conscious and socially responsible members of the community. As Himachal Pradesh is naturally diverse, the students from different cultural,

religious and linguistic backgrounds conjoin together to form the bonds of friendship, understanding and co-operation. Along with that, the scientific fraternity is committed to develop the scientific temperament for future with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance and humanity that would help to build a caring and helpful society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the College adheres to policies, guidelines and framework laid by the Department of Higher Education time to time. All the faculty members of respective committees work together for the smooth functioning of the college. Transparency is ensured by sharing the information on college website for ready reference of all the stakeholders of the college. Government College Solan was established with the vision and mission to contribute to the transformation of prevailing social conditions in the region through education so that the values enshrined in the Constitution of India like social justice, equality of opportunity, democratic freedom to all, tolerance and respect towards every religion may be brought closer to realization. The institution is very much aware that the various parameters vis-à-vis the quality of education keep on changing with time and it cannot be assessed by a single yard stick. Rather it can be monitored through the change in national and global trends in teaching and research. It is important for any centre of higher education to realize that real education should inculcate moral, ethical, social and cultural values and motivate young minds towards research for the future of the entire world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT, including the smart boards, Wi-Fi network, for extensive teaching and learning purposes. It gained its importance during the pandemic COVID-19 scenario. Online admission and fee portal is established for the convenience of the students seeking admission in different platforms. There is participation of faculty members in the board of studies of Himachal Pradesh University, for curriculum development and growth. With respect to the library, e-books are also available for facility of the students and faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the college co-ordinates with the HODs of different departments and other members for all academic decisions. All of the administrative decisions are made by the Principal in accordance with the rules and regulations of the Department of Higher Education, Himachal Pradesh, which are effective and transparent. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team are discussed and analyzed by the authorities like, the Principal and IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Since this college is a government institution, therefore, all the welfare schemes/measures of the government are adopted by the institution as such. All the officials working in the college are eligible to take benefits of the welfare measures such as leave of any kind, maternity/ paternity leave, duty leave, LTC/HTC, group insurance scheme, medical reimbursement, provident fund, gratuity, leave encashment/retirement benefits, advance from GPF/CPF etc. In addition to this a well equipped staff room with computer facility has been provided to the faculty members. The institution always comes forward for the professional development of its staff members by, encouraging and motivating them to take part in conferences/seminars/workshops/faculty development programmes, to publish research papers in journals of repute and to become members of various professional bodies/associations. The non-teaching staff members are also encouraged to participate in computer related trainings/ programmes organised by the govt. departments from time to time.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal periodically evaluates the performance of its staff and make the necessary arrangements for improvement and development. API scores are considered for the advancement of

grade pay as per the UGC norms. The students are provided with feedback questionnaire regarding their respective teachers for the transparent evaluation and quality building of the institute. The institution has a well monitored system of performance appraisal for both teaching and non-teaching staff as per instructions issued by the govt from time to time. The performance and achievements of faculty members are evaluated through Annual Confidential Report (ACR) as per guidelines of UGC and State Government, and is submitted to the Principal for further action. A student feedback questionnaire is designed to seek feedback and help the students to evaluate the teachers on various parameters such as knowledge, interest generated and communication skills, etc. The Internal Quality Assurance Cell (IQAC) looks into the responses/feedback of students by analysing and evaluating and then submits to the Principal. Therefore, the ACRs are assessed by the Principal and submitted to the Director of Higher Education for review which is mandatory for CAS.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/1YEn9JN2W9SWMdYPwnTHPVdhJeA-yKmOL5noi6tdoX0Y/viewanalytics
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Drawing and Disbursing Officer of the college ensures financial matters of the institution. However, the audits at the institute level of various departments conducted in fiscal year to maintain the transparency of the funds of the college. Any discrepancy pointed out by the audit is rectified as per rules and regulations of the Finance Department of State Government. The last audit of the college was conducted during 2012-16.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources generated through fee collection are utilized by the institution according to the need for the administration purposes, and the protocol is well followed. The purchase of equipments, instruments, chemicals, etc. is through e-GEM portal for the transparency of the budget and accounts of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a significant role in enhancing the quality of education by formulating a perspective plan to carry out academic, curricular and extension activities. Keeping comprehensive development in mind, IQAC has initiated various strategies to face the challenges during pandemic. Meetings were held to ensure the efficient working of the college. The policies framed by IQAC helped in the growth and development of the institute and student fraternity. During the pandemic period, sensitization of the students and faculty members was done virtually for the awareness about the immunity and the related disease. Feedback from PTA and alumni is also considered by IQAC for the smooth functioning of the institute.

A series of interactive activities like assignments, power point presentations, group discussions, etc. supplemented online classes to augment the learning activities of the students. ICT tools were explored extensively to leverage the college activities ranging from admission, enrolment, display of merit list, fee deposit, etc., through the digital resources.

As the extension activities are the integral part of the college, the NCC and NSS units, conducted various interactive activities to promote environment consciousness.

IQAC has been working consistently on the suggestions made during the cycle 2 of NAAC Accreditation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has involved the IQAC in planning and decision making for undertaking the developmental issues and student welfare related activities. The IQAC evolves different methods to look into the learning outcome by motivating and encouraging the teachers to discuss contemporary and burning issues with the students. Sometimes, the teachers hold the subject specific debates, quizzes and seminars to assess and evaluate the

understanding of the students. Their skill is also measured on the basis of completing various types of online processes related to filling of admission and examination forms, registration on RME portal and downloading of admit and grade card, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity

7.1.1 Gender Sensitization

Gender sensitization is the process of transforming a mind-set that strongly believes men and women are unequal beings that must operate in separate socioeconomic spaces. It aims to educate people on the differences between sex and gender, how gender is socially produced and stereotypes. Its aim is to raise awareness that gender is a socially learned behaviour based on male and female social expectations. Gender equality and gender equity are related terms but have different meaning. Equity sets the stage for equality, as it refers to the "fairness of treatment of both women and men, according to their respective needs." If equality is the end goal, equity is the means to get there.

- To make education Gender Sensitive a GE paper titled "Contemporary India: Women and Empowerment" is offered by the Department of English.
- The academic efforts in the direction of gender parity are supplemented by co-curricular activities of Rangers and Rovers, NSS, NCC, Sports and Committee against Sexual Harassment that regularly hold discussions, talks, seminars and activities in and around the college to ensure equal participation of students.

File Description	Documents
Annual gender sensitization action plan	https://www.gcsolan.ac.in/images/711a.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcsolan.ac.in/images/711.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, food, etc. To collect, clean, segregate and compile the solid waste substantial number of dustbins (Green and Blue) are installed and the administrative supervisor ensures that the waste is segregated at each level and source by the block safai workers in each floor. The floor dustbins are emptied and collected by municipal workers at regular intervals. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid Waste:

All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E- Waste Management:

Flip-flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipments such as Computers, Radio, TV, Phones, Printers, Fax and Photocopy machines are recycled properly. The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors. The college has minimum e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To attain excellence in higher education, the college facilitates equal opportunities and ensures an inclusive environment to all irrespective of cultural, linguistic, communal, socioeconomic and other diversities.

1. **Co-Curricular and Extension Activities:** For students, the college organises sports and cultural activities, social extension programmes and nominates them as part of various societies, resulting in their active involvement and better understanding of community needs. The college enlists effectively students from every background in NSS, NCC and R&R Units that play a remarkable role in breaking the shackles of aforesaid prejudices.
2. **Code of Ethics:** The college has code of ethics to be followed by all irrespective of their diverse background. Various agencies are formed on the onset of academic session to produce a healthy environment for all, such as: i) Committee against Sexual Harassment ii) Grievance Redressal Cell (General) iii) Discipline-cum-Anti Ragging Committee iv) Anti-Drug Committee v) Scholarship/Fee Concession Committee vi) Guidance/Career Counseling/Placement Committee vii) Ambedkar Cell

3. **Reservation in Admission:** A Roaster System as per HPU is followed for inclusivity in admission process. The given ratio of seats in the prospectus is reserved to ensure the admission of students from all walks of life: Handicapped-5% , Culture-5%, Schedule Castes-15%, Schedule Tribes-7.5%, Economic Backwards -10

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and

responsibilities of citizens. Govt. College Solan takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, the institute, apart from imparting knowledge, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The vision of the college is to transform the life of young students into well integrated individuals who can face challenges of life with courage and commitment. There is a strong commitment to excellence in teaching and to impart the sense of oneness in them. The institution focuses on the holistic development of students, inculcating moral and social values, nurturing self- esteem, confidence and independent thinking. To cater to this paramount need to explore and showcase their innate talent and foster a sense of fraternity Govt. College Solan provides its students abundant opportunities by celebrating/organizing national and international commemorative days, events and festivals throughout the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

1. Title: Healers of the Society
2. Objectives: The objective of this practice is to inculcate human values in our students by ensuring their role in community service and therefore shaping them to be "Healers of the Society". No formal education can ever be complete without the improved emotional quotient of its subjects. The gift of selfless service is priceless as there is no substitute to human compassion. Our institution encourages students to ensure their participation for such noble endeavours and to give back an ounce of gratitude to their society.
3. The Context: The core purpose of any institution is to impart an inclusive education to its students, shape their holistic development and transform them into responsible citizens who are capable enough to bear their share of society' expectations. Sadly unlike any other session, academic session of 2020-2021 opened in the horrific wake of COVID-19 pandemic. The clouds of uncertainty hung heavy and dark on the education and safety of all. Keeping the unprecedented scenario in mind, the welfare of society became a focal point for the institution. Concept of contribution to society is encouraged at Govt. College Solan. Students here are taught that social work can be done with minimum or no expenditure at all. It is motivation that is required to contribute to society.
4. The Practice: To achieve this ultimate purpose to serve the community, in collaboration with District administration, the students, NSS volunteers and NCC cadets, Rangers and Rovers Units of the college participated in many initiatives with perseverance and relentless spirit to spread awareness about COVID-19 disease, Aarogya Setu App, Vaccination Awareness Drive, Plogging Run from GC Solan to Railway Station, Atmanirbhar Gaon Awareness campaign etc. and emerged as the shining hope for their notable work during these arduous times.
5. Evidence of Success: The evidence of success lies in the fact that requests for more and more students participation pour in continuously from the administration. The number of volunteers is also increasing rapidly and the fresh applicants to join NSS, NCC, Rangers and Rovers Unit is uncommonly. More and more hands now wish to be part of this change. A great sense of gratification can be seen on the smiling faces of these students.

6. **Problems Encountered and Resources Required:** To ensure and maintain the safety of the students participating in various activities during the pandemic era was the biggest concern for the institute. The resources required providing them with face masks and safety essentials were made easily available. Since the activities were voluntary there was no coercion involved.

Best Practice-II

1. **Title:** Promotion of Art
2. **Objectives:** Govt. College Solan with pride boasts about its Department of Fine Arts. The soulpurpose of this department is to promote and produce arts.
3. **The Context:** As Himachal Pradesh is to observe its 50th anniversary of achieving statehood on January 25th, 2021, to commemorate this day the district administration of Solan launched a vibrant project to paint wall murals on Old DC Office building based on the theme "Mera Himachal" in association with the Department of Fine Arts in September 2020.
4. **The Practice:** In words of Gerhard Richter, "Art is the highest form of hope" and to transpire this thought the colour warriors of Govt. College Solan showered the old DC office building walls with the colours of love, hope, positivity and strength. Despite the perils of unseen enemy virus, with their brush strokes these students helped in washing away the dust of sombreness of its community and creating a more vibrant, humane world to strive for. And this feat has also brought these budding artists to limelight so early in their career.
5. **Evidence of Success:** The biggest evidence of its success relies on the fact that it has and will stand the test of time and exemplify the resilience of art and artist against the cruelty of cataclysm. Another proof of its remarkable deed is that in near future Govt. College Solan plans to offer its own walls to be graced by their strokes. Its many students are already exhibiting and selling their art professionally.
6. **Problems Encountered and Resources Required:** At the very outset the students had to be motivated to show faith in their craft through classroom interaction and then there was no turning back.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. College Solan has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, and religion, political or other opinion. Its unique work culture, healthy traditions and ethos have led to an enriching work and congenial learning space for all. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to the institution.

ICT Enriched Campus

GC Solan always looks forward to mould and empower the students in the pursuit of knowledge, values, social responsibility and help them achieve excellence in the various fields. In pursuit of its vision, priority and thrust on academic advancement in view of societal and human needs the college aims to bring a transformational change. The institution is dedicated to utilizing the latest developments in ICT to enrich and supplement the teaching-learning process and to facilitate communication and collaboration between the various stakeholders in the College.. A brief summary of the ICT facilities in the College is as follows:

1. ICT Enabled Classrooms
2. College Administrative Office
3. Internet Resource Centre (IRC)
4. Digital Library

5. College Website

7. Google Workspace for Education

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. As we wish to conserve the environment so we are emphasizing on augmenting the digital technology in order to minimise the use of paper in the institute. Therefore, the use of Electronic and computer Technology in academics and administration work is promoted.

2. In order to spread the awareness about Financial Planning, GST and the vogue of Crypto currency, the Department of Commerce plans to conduct an interactive session in association with State Tax Department.

3. To cater to the needs of water in the campus, the construction of a rainwater harvesting tank is in pipeline.

4. To conduct seminars more smoothly, the new multipurpose Conference Hall is to be brought in use.

5. Maintenance and enhancement of green area cover of the institution is to be looked after by Botany Department.

6. An Interdisciplinary Lecture Series on Gender Equity for faculty and students alike is proposed by Committee against Sexual Harassment.

7. The college also wishes to improve in the area of solid waste management.

8. To celebrate Women Empowerment Programs with more enthusiasm in order to increase the efforts in sensitization of students.

9. We aim to organise more activities to foster Social Awareness among students.

10. To ensure various Quality Audits under Criterion VII 7.1.6

