

Annual Quality Assurance Report
Government College Solan
Session: 2011-12



Submitted by:

Internal Quality Assurance Cell (IQAC)
Government College, Rajgarh Road, Solan
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The Annual Quality Assurance Report (AQAR) 2011-12

Part – A

AQAR for the year

2011-12

1. Details of the Institution

1.1 Name of the Institution

Government College, Solan

1.2 Address Line 1

Government College

Address Line 2

Rajgarh Road

City/Town

Solan

State

Himachal Pradesh

Pin Code

173212

Institution e-mail address

gcsolanhp@gmail.com
gcsolan-hp@nic.in
principalgcsolan@gmail.com

Contact Nos.

01792- 229223,
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Name of the Head of the Institution:

Mrs. Manjusha Pathania

Tel. No. with STD Code:

01792- 229223

Mobile:

98161 32424

Name of the IQAC Co-ordinator:

Dr. Dwarika Dharela

Mobile:

9418072899

IQAC e-mail address:

iqacgcsolan@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

HPCOGN12580

OR

1.4 NAAC Executive Committee No. &Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.gcsolan.ac.in

Web-link of the AQAR:

www.gcsolan.ac.in/images/aqar11-12.pdf

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.15	2006	2006-2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

10/03/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

NIL

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programme:

Arts Science Commerce Law PEI(Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

BCA, BBA, PGDCA

1.11 Name of the Affiliating University (*for the Colleges*)

Himachal Pradesh University,
Shimla (H.P.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="NIL"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2.IQACComposition and Activities

2.1No. of Teachers	<input type="text" value="9"/>
2.2No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3No. of students	<input type="text" value="NIL"/>
2.4No. of Management representatives	<input type="text" value="NIL"/>
2.5No. of Alumni	<input type="text" value="NIL"/>
2.6No. of any other stakeholder and community representatives	<input type="text" value="NIL"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10No. of IQAC meetings held	<input type="text" value="1"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="1"/> Faculty <input type="text" value="1"/>
Non-Teaching Staff	<input type="text"/>
Students	<input type="text"/>
Alumni	<input type="text"/>
Others	<input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="Rs. 14,50,000/-"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- a) College is connected to HIMSWAN Internet and all departments and library are given internet connectivity. BSNL has approved two landline Internet Connections BPN Broadband (512 Kbps) for college.
- b) Spoken English Course has been started in college by which students are benefitted.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
<p>1. Broadband facility will be extended to the Staff Room, Science Department, IGNOU Centres and Library and will be provided for office staff, NCC office and fees counter.</p> <p>2. Computerization of office work.</p> <p>3. Teaching plan to be prepared for all the subjects for which teaching faculty will submit them & evaluation will be made at regular intervals.</p> <p>4. To get grant from UGC for infrastructural development.</p>	<p>1. All science departments' computer labs, library, IGNOU Centre, Staff room and NCC office have been provided internet broad band facility as different departments have been connected with each other through local area network (LAN).</p> <p>2. Computerization of office work has been completed.</p> <p>3. All the teachers submitted the teaching plan in the beginning of the session as the teaching process was carried out in a planned way.</p> <p>4. A grant of Rs. 14,50,000 received from the UGC under the merged scheme for building up infrastructure and an amount of Rs. 4,57,903 was spend on the opening of UGC Resource Centre and providing computer, printer and internet and few for this resource centre.</p>

*The Academic Calendar of the year as Attached. (Annexure I)

2.15 Whether the AQAR was placed in statutory body: Yes No

Management Syndicate Any other body

Provide the details of the action taken

The IQAC of the college approved the AQAR after due deliberations with the principal and staff.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	1	NIL	NIL	NIL
UG	5	NIL	2	2
PG Diploma	1	NIL	1	1
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	7	NIL	3	3
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	NIL
Annual	4

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision and update of syllabus is done by board of studies, HP University from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	52	21	31	NIL	

2.2 No. of permanent faculty with Ph.D. 23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
										02

2.4 No. of Guest and Visiting faculty and Temporary faculty 07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	NIL	NIL	NIL
Presented papers	04	04	03
Resource Persons	NIL	NIL	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of multimedia projectors for teaching.
2. Students are encouraged for open discussion, seminars.
3. Science students taken to nearby Universities as a part of curriculum to create interest for subject.

2.7 Total No. of actual teaching days during this academic year (Excluding Examination and Evaluations) 118

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) No

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development NIL NIL NIL

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75.80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	1898	NIL	16.39	14.45	36.41	67.22
B.A. II	1575	NIL	25.71	27.75	38.22	91.68
B.A. III	1102	NIL	29.13	19.78	43.74	92.64
B.Com I	2075	NIL	13.06	18.60	40.58	72.24
B.Com II	1700	NIL	20.41	31.35	44.06	95.82
B.Com III	750	NIL	44.80	37.47	17.43	99.73
B.Sc I	1016	NIL	7.38	20.87	21.56	49.8
B.Sc II	300	NIL	44.0	36.66	13.0	93.66
B.Sc. III	231	NIL	60.51	29.0	7.79	96.96
BCA I	57	1	12.28	14.04	NIL	28.07
BCA II	60	2	12.0	13.33	NIL	28.33
BCA III	53	NIL	45.28	2.8	NIL	47.2
PGDCA I	37	NIL	40.54	NIL	NIL	40.54
PGDCA II	36	8	28.0	NIL	14	50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Faculty members are provided with the best teaching-learning aids.
- Internet facility and computers are provided to faculty members.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	7
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	08	NIL	NIL
Technical Staff	11	04	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC regularly inform and encourages the faculty members to apply for research grant projects and grants from UGC/DST etc.
- The students in final year of graduation are required to submit their project reports under the guidance of their teacher's cum mentors as a part of their curriculum.

3.2 Details regarding major projects: **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects: **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	01	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	01	01	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	2011-12	University	2 Lac	--
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Not applicable**
 UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges: **NIL** Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **NIL**

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

02

03

3.19 No. of Ph.D. awarded by faculty from the Institution

N/A

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

Data Not Available

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level 02 State level

National level 23 International level

3.22 No. of students participated in NCC events:

University level State level 56

National level 02 International level

3.23 No. of Awards won in NSS:

University level 02 State level

National level 03 International level

3.24 No. of Awards won in NCC:

University level State level 02

National level International level

3.25 No. of Extension activities organized:

University forum NIL College forum NIL

NCC 2 NSS 3 Any other NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- 20 NCC cadets participated in independence day parade and 20 cadets participated in Himachal day parade held at Thodo ground, Solan.
- Annual NSS special camp held at village Kheel – Baser (GP Chewa), Solan.
- Tree plantation camp was organized.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total	
Campus area	38,425 sq m	NIL	--	38,425 sq m	
Class rooms	20	NIL	--	20	
Laboratories	11	NIL	--	11	
Seminar Halls	NIL	NIL	--	NIL	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL	NIL	--	NIL	
Value of the equipment purchased during the year (Rs. in Lakhs)	--	1.42	Science fund	1.42	
Others	Multipurpose Hall	1	NIL	--	NIL
	NCC Room	1	NIL	--	NIL
	NSS Room	1	NIL	--	NIL
	Sports Room	1	NIL	--	NIL
	IQAC UGC resource Room	1	NIL	--	NIL
	Examination Room	1	NIL	--	NIL
	Girls common Room	1	NIL	--	NIL
	Staff Room	1	NIL	--	NIL
	IGNOU Centre	1	NIL	--	NIL

4.2 Computerization of administration and library

- | |
|--|
| <p>a) Computerization process initiated and reading room capacity enhanced. During the year INFILIBNET connectivity extended to students.</p> <p>b) Process of computerization of administration is in process and whereas, admission process has been computerized.</p> |
|--|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	770	Rs. 7934	NIL	--	770	Rs. 7934
BBA Books	212	Rs. 66653	25	Rs. 4871	237	Rs. 71524
BCA Books	323	Rs. 109361	NIL	--	323	Rs. 109361
General Books	19842	Rs. 443709	667	Rs. 388453	20509	Rs. 832162
Reference Books	700	Rs. 110000	NIL	--	700	Rs. 110000
Book Bank	727	Rs. 46112	NIL	--	727	Rs. 46112
UGC Books	5533	Rs. 777473	64	Rs. 36880	5597	Rs. 891826
e-Books	51000+	Rs.5000 (PA)	NIL	NIL	51000 +	Rs.5000 (PA)
Journals	02	Rs. 1800	NIL	--	02	Rs. 1800
e-Journals	2100+	Rs.5000 (PA)	NIL	--	2100+	Rs.5000 (PA)
Digital Database	NIL	--	NIL	--	NIL	--
CD & Video	NIL	--	NIL	--	NIL	--
Others (specify)	NIL	--	NIL	--	NIL	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	81	02	46	01	01	02	23	NIL
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	81	02	46	01	01	02	23	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer and Internet Access in IT Lab are available to all students.

4.6 Amount spent on maintenance **in lakhs:**

i) ICT

0.17

ii) Campus Infrastructure and facilities

2.70

iii) Equipments

1.42

iv) Others

NIL

Total:

4.29

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students were informed about placement activities and various scholarships through prospectus, electronic notice board and college notices.
- Providing academic calendar in the beginning of each session.
- IQAC encourages nature club and botany department to organize environment awareness programmes and other extension activities.

5.2 Efforts made by the institution for tracking the progression

- For progression through higher degree or taking up a career, there is no such data or mechanism available.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3500	75	NIL	BCA-175, BBA-74, PGDCA = 37

(b) No. of students outside the state

None

(c) No. of international students

None

	No	%		No	%
Men	1815	47%	Women	2046	53%

2010-11						2011-12					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
2603	524	192	83	NIL	3402	2998	574	195	94	02	3861

Demand ratio: Data Not available

Dropout: Data Not available

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

5.5 No. of students qualified in these examinations (Not for UG students): **Data Not available**

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Placement drives by various companies such as Infomaths, Frenklin, BM Institute of Marketing and management & Xchanging technology services India pvt., Gurgaon were carried out in college campus and counselling cell organized workshops in which students were trained to face interviews and learned to write Bio-data.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	50	03	10

5.8 Details of gender sensitization programmes

- Beti Anmol Hai Drive for all students especially females students organized by women Advisory.
- Counselling cell organized paper reading, poem recitation, declamation & one act play for students.
- NCC girls cadets went to schools & delivered lectures for school children.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	--
Financial support from government	101	Rs. 2,23,032
Financial support from other sources	NIL	--
Number of students who received International/ National recognitions	NIL	--

5.11 Student organised / initiatives: **NIL**

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

List of social initiatives:

- NSS special camp held at Kheel Baser (Chewa), Solan.
- Tree plantation is done by students of college.

5.13 Major grievances of students (if any) redressed: No major grievances reported by students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Government College Solan, Himachal Pradesh is a premier institute of the state which imparts quality education to the students in social sciences, basic sciences, commerce and performing arts (Music and Painting) at the undergraduate and post graduate level. The college also offers professional courses like BBA, BCA, PGDCA and BJMC to cater to the professional needs of the college. Various categories of courses like horticulture and mushroom cultivation, etc are a part of the regular curriculum in biological sciences, which also serve this end. The college has also opted for Bachelor of Vocational Science in Healthcare and Retail Management which are likely to be made functional from the forthcoming academic session 2016-17. The college aspires to have a transformational impact on students through comprehensive education as outlined above. The college also seeks to inculcate qualities of competence, confidence and excellence among students through co-curricular and extra-curricular activities like Sports, Cultural activities, NCC, NSS, Rovers and Rangers. A finely tempered blending of academic and related activities enable the college to ingrain the qualities of national importance, as envisaged in the Constitution of India and the Framework for higher education adopted by the University Grants Commission, New Delhi, by orienting the students towards the values of secularism, national integration and social commitment. The College further aims to mould the students hailing mostly from the marginalized and weaker sections of the society into better individuals and to guide them to contribute constructively towards the society. The academic and other student oriented programmes of the college eventually aim at ensuring that the students coming out of our campus should be enlightened individuals who are emotionally sound and practically efficient. The faculty members are also encouraged to acquire state-of-the-art information in their fields of study and adopt innovative methods of teaching that will cater to the needs of learners at various levels of study and deliver the vision of the college in practice.

Mission:

When it comes to translate the vision of the college in praxis, the college aims at imparting quality education to the students and equip them to cope with the latest requirements in professional and social spheres through innovative techniques and practices. We are convinced that proper education is the best resort to empower and uplift the youth for individual, social and national welfare. As such, the mission of the college may be stated as:

- To instill scientific zeal among the students and to prepare and develop human resource capable of facing national and global challenges.
- To facilitate students with opportunities to hone their ethics and leadership potential for their better future.
- To sensitize the students towards inclusive social concerns, human rights, gender and environmental issues.
- To inculcate the multidimensional personality development of the learners that will enable them to fulfill the needs of industry and the community at large.

6.2 Does the Institution has a management Information System

The institution has no standard management information system but data of individual student is kept in computerized form.

6.3 Quality improvement strategies adopted by the institution for each of the following:**6.3.1 Curriculum Development**

Curriculum development aspect is dealt by Himachal Pradesh University, Shimla in which few of faculty members of college are part of Board of study and curriculum is improved and enhanced by university time to time.

6.3.2 Teaching and Learning

The college has well qualified and experienced faculty. The college follows the academic calendar as per the HP University guidelines, and teaching, examinations and evaluation are conducted accordingly. Optimum use of Basic infrastructural facilities, teaching aids is planned. Students are supported financially by distributing scholarships. Prizes are given to meritorious students during annual functions held annually and due publicity is given to them to ensure proper motivation and social recognition.

6.3.3 Examination and Evaluation

Examination reforms by H.P. University are implemented and annual examination are conducted as per university schedule. College also have controller of examination to conduct the house examination in the months of November and December.

6.3.4 Research and Development

- Faculty members publish their research work in national/ international/peer reviewed journals.
- 14 day special leave is granted to the faculty members to attend research conferences/workshops/symposia as per Himachal Pradesh Government norms.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Process of computerization of administration and library initiated.
- INFILIBNET connectivity extended to the students of college.
- Reading room capacity of library enhanced.

6.3.6 Human Resource Management

- Various academic committees are formed at the beginning of academic session and potential of every faculty member is used for the academic development of student and in general for the development of college.
- Various departments organize activities with the participation of students.

6.3.7 Faculty and Staff recruitment

- Teaching staff in the college is recruited as per UGC norms by state government through HP Public service commission.
- To overcome the shortage of teachers, temporary arrangement is made and two faculty members are made available through PTA fund.

6.3.8 Industry Interaction / Collaboration

Guest lectures for students by various companies like Infomaths, Frankinn, B. M. Institute of Marketing & Management, xchanging Technology Services India Pvt. Ltd. Gurgaon were arranged during this session.

6.3.9 Admission of Students

- Admission to PG course, BBA, BCA and PGDCA are done on merit basis.
- For the pass course annual UG system admission are done as per H.P. University and H.P. government guidelines.

6.4 Welfare schemes for	Teaching	Group insurance, GPF Schemes, Medical Leaves, Maternity Leaves, Paternity Leaves, Gratuity etc.
	Non teaching	Group insurance, GPF Schemes, Medical Leaves, Maternity Leaves, Paternity Leaves, Gratuity etc.
	Students	<ul style="list-style-type: none"> • Scholarships for females and other students funded by Government. • Awards and prizes for students. • Book Bank. • Tuition fee exemption to H.P. bonofide girls students. • Hostel facility for students from tribal areas of Himachal Pradesh.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	YES	IQAC
Administrative	No	--	YES	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination reforms are done by the H.P. University, Shimla from time to time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

No activities observed by alumni association.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher association is functional in the college and Appointments of 4 teachers and support staff from PTA fund were made.

6.13 Development programmes for support staff

Training in computer works & office management for support staff is provided by Himachal Pradesh Government from time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- New ornamental plants introduced in campus.
- Dustbin has been placed at various locations in the college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Computerization process initiated for library so as to provide internet facilities for students.
- INFILIBNET database connectivity has been purchased from Ahmadabad.
- Increase in infrastructural facility as a new examination hall has been made functional.
- Internet connectivity is extended to various departments, Library, staff room, NCC office.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

1. All the teachers submitted the teaching plan in the beginning of the session as the teaching process was carried out in a planned way.
2. More infrastructures in terms of constitution of new computer labs and purchase of more equipments such as projectors, transparencies and LAN connectivity has been done.
3. All science departments' computer labs, library, IGNOU Centre, Staff room and NCC office have been provided internet broad band facility as different departments have been connected with each other through local area network (LAN).
4. Computerization of office work has been completed.
5. A grant of Rs. 14,50,000 received from the UGC under the merged scheme for building up infrastructure and an amount of Rs. 4,57,903 was spend on the opening of UGC Resource Centre and providing computer, printer and internet and few for this resource centre.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Extra-curricular activities for the holistic developments of students. Students are encouraged to participate in various sports, cultural and other activities at state and national level.
2. Active support of PTA for the academic development of students.

See Annexure II

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Organized Guest lectures on various environment issues for students.
2. "Van Mahotsav" was celebrated by NSS volunteers.
3. "Ozone day" was celebrated by department of Geography and a quiz competition was organized.

7.5 Whether environmental audit was conducted? Yes No

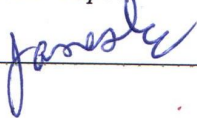
7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

See Annexure III

8. Plans of institution for next year

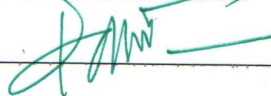
- To strengthen career and Counselling cell of the college so as to enable it to make students aware of the current job opportunities in Govt. As well as private sector and also organize lectures, talks by bank officials, insurance companies and eminent person from corporate sector.
- Preparation of academic calendar for all the activities in the beginning of session to be incorporated in the prospectus.
- To start other post-graduate courses other than English.
- Proposal to construct an auditorium for the college, installation of railings at some of the college walls
- Four to five Add-On courses to be started
- To speed up the process of construction of Commerce Block.
- Need based repair of college building, staff residence and hostels.
- Activities like seminars, lectures by experts on different socially relevant issues, quiz contests, essay writing, debate, declamation, training courses and educational tours will be organized in addition to regular classroom teaching to bring qualitative improvement in the process of knowledge imparting.

Name : Dr. Janesh Kapoor



Signature of the Coordinator, IQAC

Name: Dr. Dwarika Dharela



Signature of the Chairperson, IQAC

Annexure I --Calendar of Activities, 2011-12

Summer Vacation	:	2 nd May to 31 st May, 2011
College Reopen	:	1 st June 2011
Admissions	:	1) 1 st June, 2011 to 10 th June, 2011 without late fees 2) 11 th June, 2011 to 20 th June, 2011 with late fees of Rs. 10/- per day
Regular Teaching Commences	:	11 th June, 2011
PTA Meeting	:	2 nd Week of Sept, 2011
S.C.A. Election	:	As per date announced by H.P.U.
Supplementary Examinations	:	As per University Date Sheet
Function of subject Societies/clubs:		Sept to Nov, 2011
Youth Festival	:	As per HPU Calendar
Festival Break	:	Starting from 4 days before Diwali upto six days
College Athletic Meet	:	Last week of Nov, 2011
House Examinations	:	Nov./Dec 2011
Filling of University Examination Forms:		Last week of Nov, 2011
N.S.S. Annual Camp	:	Last week of Dec, 2011
Annual Prize Distribution Function:		Feb, 2012
Winter Vacation	:	1 st Jan 2012 to 29 th Jan 2012
College Reopen	:	30 th Jan, 2012
University Exams.(Practical/Viva):		1 st March to 15 th March 2012
University Exams (Theory)	:	15 th March 2012 onwards

Annexure II -- Best Practices

I) First Practice:

Title of the Practice:

Thrust on co-curricular activities for overall development of students.

Goal:

Extra-curricular Activities are an integral part in our institution. These activities play a vital role in holistic development of the students. Our college is striving for grooming these young minds in sports, N.C.C., N.S.S. and other cultural activities for their holistic growth along with their studies.

Evidence of Success

Government College, Solan (H.P.) participated in many Inter-College sports and other cultural events organized by H.P. University, Summer Hill, Shimla (H.P.) and won many prizes. Details of these prizes are given below:

Achievements for the Academic session 2011-12

Sports Team Events:

- Table tennis (Men): 1st position in H.P. University Inter-College Championship
- Badminton (Men): 1st position in H.P. University Inter-College Championship
- Football (Men): 2nd position in H.P. University Inter-College Championship

Sports Individual Achievements

- K. Suman, BA III, Silver Medal in High Jump, Javelin Throw, Shot put, Bronze medal in Discuss throw in HPU Inter College Athletic meet.
- Gaurav Mehta, B.A. III, Silver Medal in HPU Inter College Judo Championship.
- Kumari Rani, B.A. II, Silver Medal in HPU Inter College Judo Championship.
- Kumari Nutan, B.A. II, Bronze Medal in HPU Inter College Judo Championship.

Many students have also participated in Inter university events due to their good Performance at inter college level.

Participation in other co-curricular activities:

- Rahul Sharma attended international Level “special integration camp at Ralwal (Haryana).
- Gagandeep, B.A. III, Highly commended (equivalent to 1st Position) in clay modeling event and also Highly commended (equivalent to 1st Position) in postermaking event of HP University Youth Festival Group-I.
- Nidhi Verma, B.A. Ist, Highly commended (equivalent to 1st Position) in cartooning event of HP University Youth Festival Group-I.
- Kumari Babli, B.A. III, and Anjana, BCA III, Highly commended (equivalent to 1st Position) in debate event of HP University Youth Festival Group-I.

- Anjana, B.A., Second Position in classical dance event of HP University Youth Festival Group-II.

II) Second Practice

Title of the Practice:

Active support of PTA for the academic development of students.

Goal:

Parent teacher Association is very important component of the academic institutions. Financial support from PTA plays vital role to overcome certain difficulties related to shortage of faculty and support staff.

Evidence of Success:

Parent teacher association was formed for the session 2011-12 on dated 23 September, 2011.

The following members were elected:

Patron: Mrs. Manjusha Pathania, Principal.

President: Sh. Karam Chand Sharma

Vice President: Sh. Ashok Gautum

Secretary: Dr. Anil Sharma

Joint Secretary: Smt Nirmal Thakur

Treasurer: Prof. O.P. Chauhan

Meetings of PTA were held and recruitment on temporary basis was made as following:

- Teaching faculty on PTA basis was arranged in the following subjects: English, Mathematics, Commerce and Chemistry.
- One Peon and one cleaner were recruited from PTA fund.

ANNEXURE III--SWOC Analysis of the Institution

Strengths:

- The strength of the institution is its qualified and committed faculty members, industrious administrative staff and faculty is dedicated to teaching-learning and is research oriented.
- The selection of the faculty is done by Himachal Pradesh State Public Service Commission, Shimla.
- Teachers are deputed for attending orientation, refresher courses, seminars, workshops and conferences to get updated on the changing trends in the field of education and related areas.
- Value based and skill oriented education is prime aim of the degree programmes emphasized through well-defined syllabi, recommended reference books, regular classes and assessments with prizes as motivation.
- Remedial classes and tutorial hours for slow and advanced learners are arranged as per the demand
- NSS Camps, NCC Camps, blood donation camps, social awareness drives (Aids awareness, Anti dowry, anti-tobacco, National Integration, etc.) and other outreach activities are conducted to integrate the academic programmes with social and community objectives.
- Involvement of students in organizing various functions by different clubs, societies and departments throughout the year complements class- room interaction.
- Financial support is ensured to students through various scholarships.
- Promotion of programmes which cater to the inculcation of human values, social and gender sensitiveness, self reliance, National integration etc.
- Healthy teacher-student relationship. The availability of teachers outside the class room and after working hours to guide and to counsel is a hallmark in this regard.
- To instil an attitude of respect towards the environment and encourage students not to involve themselves in ragging and any other violent activity in college campus.

Weaknesses:

- Govt. College, Solan is directly managed by the Department of Higher Education, Government of Himachal Pradesh. Although the state government provides adequate grants to the college, yet at times the college is faced with a financial crunch thereby disabling it to expedite the implementation of its activities.
- The faculty is also appointed and managed by the government. Sometimes the teachers get transferred to other colleges in the middle of an academic session which hampers the teaching-learning process.
- Although the college has developed an interactive mechanism with the industry for the benefit of the student and some faculty members are active associates of important academic/research bodies, the institution lacks any active collaboration with the industry and research bodies.

Opportunities:

- Enthusiastic young teachers with research aptitude enable the promotion of a better teaching-learning and research culture.

- Introduction add-on programmes like IT, skill enhancement courses, e-commerce, communication skills, etc. provide the students with opportunity for acquisition of potential /skills for employability.

Challenges:

- Poor educational background of the students hailing from rural and tribal/hard area prove to be a major hurdle in realizing the real potential of the students in academic and related activities.
- The Alumni input and support in terms of finance, academics and personal presence is limited limiting motivation to the students.
- Students are mostly first generation learners getting little motivation from the parents or the society.

Annexure IV

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
