



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Govt. College Solan
• Name of the Head of the institution		Dr. Rita Sharma
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		01792229223
• Mobile no		9418485115
• Registered e-mail		principalgcsolan@gmail.com
• Alternate e-mail		iqacgcsolan@gmail.com
• Address		Rajgarh Road
• City/Town		Solan
• State/UT		HIMACHAL PRADESH
• Pin Code		173212
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Himachal Pradesh University Shimla 171005				
• Name of the IQAC Coordinator	Dr. Narinder Verma				
• Phone No.	01792229223				
• Alternate phone No.	9418485115				
• Mobile	7018497950				
• IQAC e-mail address	iqacgcsolan@gmail.com				
• Alternate Email address	principalgcsolan@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gcsolan.ac.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gcsolan.ac.in				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.76	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			10/03/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	State	State	21-22	86012031	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. The IQAC organizes meetings for quality improvement in the overall functioning of the college. 2. The IQAC cell of the college has been preparing and timely submitting the AQARs of the college as per direction of the NAAC. 3 The IQAC has helped and advised the administration to develop ICT infrastructure and has encouraged teachers to use ICT tools in class room teaching practices. 4. IQAC cell of the college has developed a system to monitor, direct and supervise the various departments, College Committees cells in the institution to create a student-centric teaching-learning environment. 5. IQAC has developed an operational framework for quality assurance by integrating with all academic and administrative operations of the institution.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To execute the furnishing of newly completed seminar hall	Successfully furnished by installing conference table and chairs
Repair and maintenance of toilets.	Done
Conduct the House examination in offline mode.	Successfully conducted
To strengthen the ICT infrastructure by expediting the purchasing of ICT tools through RUSA fund.	Successfully completed.
Initiating and submission of data to AISHE	Submitted data on AISHE web portal
Feedback Analysis from various stake holders	IQAC has been periodically obtaining & analyzing the feedback from various stakeholders through offline and online mode. Immediate implementations of the suggestions were carried out in various areas.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
HIGHER Education Society	20/07/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	15/02/2023
15.Multidisciplinary / interdisciplinary	
In our College, Syllabus approved by the university is adopted to	

<p>promote multidisciplinary/interdisciplinary learning. The teachers of various subjects make the students understand the different aspects, get acquainted with the real world approach and learn how to work in a collaborative environment in the college.</p>	
16.Academic bank of credits (ABC):	
<p>Academic bank of credit has not been adopted in our college till now. As and when NEP-2020 is implemented the same will be introduced in the college.</p>	
17.Skill development:	
<p>Skill based courses are being run in BCA/BBA and B.Voc departments. The main objectives of these courses are to prepare the students employable in their respective fields. We try to inculcate better communication skills, problem solving skills, self management skills etc. and how to work collectively in groups.</p>	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>In order to promote Integration of Indian Knowledge system, the essence of our culture, various topics have been added in different courses such as yoga and meditation, traditional basis of indian society, sanskaras, caste system, tribal organistion and culture. Workshops and seminars are organised on different occassions to acquaint the students with our rich cultural heritage.</p>	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
<p>For outcome based learning, we introduce student centric approach of teaching and learning. Assessments through quizzes, group discussions, debates are regularly made to monitor the students' progress. The concerned teachers advise the students to focus on their weak points and try to remove with the help of other teachers and fellow students.</p>	
20.Distance education/online education:	
<p>Distance education is being provided to the students through IGNOU, the study centre of which is being run in our college who can not get admission due to various reasons. Such students are also encouraged to carry out their studies thorough ICDEOL of Himacal Pradesh University Shimla.</p>	
Extended Profile	
1.Programme	

1.1	29
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	4189
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	1400
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1235
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	61
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	56
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4956761
4.3 Total number of computers on campus for academic purposes	76

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Himachal Pradesh University, Shimla. College follows the curriculum approved by the university. The institution prepares an academic calendar in the beginning of the session for effective curriculum delivery. By analysing the needs of the students and using various pedagogical initiatives and instruction methods, the faculty-wise class timetable is prepared by the concerned. Practical work, fieldwork, industrial visits, internships are scheduled in the beginning of the session. Accordingly, each department prepares its own teaching plan. The Principal ensures adherence to all academic activities as per the academic calendar and also took feedback from HODs of all departments about the even distribution of the syllabi amongst the faculty members and ensures timely completion of the assigned syllabus. The students' performance is assessed through Comprehensive Continuous Evaluation (CCE). The faculty members organise Seminars, Workshops, quizzes, debates, powerpoint presentations etc. With these interactive activities, students are being given practical insight into the curriculum. The library is updated with latest books and laboratories are upgraded annually as per the requirement of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar approved by the university. The calendar includes various activities such as department meetings, parents' teacher meetings, faculty and HOD's meetings and other events to be conducted at the institutional level. This calendar of events also includes the admission schedule, examination schedule, working days, teaching days, co-curricular and sports events and celebration of national and International days of importance etc. The college has adopted a process of assessing the academic performance of the students on continuous comprehensive evaluation (CCE) for which 30 marks for Internal Assessment (IA) is allotted to all theory subjects. IA is divided into 3 parts: Mid Term Test (15), Assignment (10) and Attendance (5). Within this framework, the college conducts the Continuous Internal Assessment of the students. The marks obtained by the students in internal assessment are uploaded in examination portal of the university website. Besides, this defined format of evaluation class tests, presentations, tutorials are the integral part of teaching-learning process. The IQAC periodically monitors the coverage of syllabus, quality of questions papers and assignments preparation of answer schemes, progress of lab sessions etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of

C. Any 2 of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College is committed to provide healthier and harmonious environment in order to sensitise the students on the issues relevant to professional ethics, Gender equality, Human values, Sustainability to environment.

Gender Sensitization:

BA English (i) English literature Essay Stories and Poems (ii) Contemporary India: Women and Empowerment BA Sociology (i) Gender and Sexuality BA History (i) Women in Indian History.

Human Values:

BA Hindi (i) Madhyakaleen Hindi Kavya (ii) Lok Sahitya BA Sanskrit (i) Upnishad Shrimadbhagwatgita tatha Paninya Shiksha (ii) Aayurved ke Mool Sidhant (iii)Vayaktitava Vikas Ka Bhartiya drishtikon BA Political Science (i) Human Rights Gender and Environment. BA Physical Education(i) Yoga BA English (i) English Literature 1&2 (ii) Literary Cross Currents B.A History (i)Social-Religious Reform Movements in India

Environmental Consciousness:

Ability enhancement Compulsory Course on Environmental Science: Environmental Studies BA /BSc/B Com. BSc Botany (i) Plant Ecology and Taxonomy (ii) Gardening and Floriculture BA Geography (i) Disaster Management (ii) Environmental Geography (iii) Disaster Risk Reduction (iv) Sustainability and Development BA Economics (i) Environmental Economics BA Sociology (i) Sociology of Environment BA Public Administration (i) Disaster Management BA History (i) Indian History and Culture .

Professional Ethics:

B Com. (i) Corporate Governance and auditing (ii) Entrepreneurship (iii) Human Resource Management BA Public Administration (i) Human Resource Logistic Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

495

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/11i7b6h02jiTi0B1UdeW8mar-6NoKTVAfUUxmI-3fE24/viewanalytics
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/1ziReWm2MjxxPUs5kSbAZa59O4XRiJ_AFLVfh09ssFO/viewanalytics

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4189

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1400

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning ability of the students is identified on the basis of marks of the previous class. Slow and advanced learners are classified on the basis of their academic performance, analytical thinking skills and class interaction.

Programmes for Slow Learners:-

- Slow learners are given personal attention and are guided, motivated and supported through counselling, remedial classes and peer teaching.
- Their progress is assessed periodically and doubts are resolved.
- Extra learning material like tutorials, handouts and notes are made available to slow learners
- Regular additional assignments are given to slow learners in order to make them practice more.
- Teachers motivate and encourage them to participate in extra-curricular/departmental activities to develop their skill and build confidence.

Programmes for Advanced Learners:-

- Advanced and articulate learners are engaged to write papers, undertake editorial work, internships, Swayam and add on courses.
- They are motivated to take part in placement drives, represent in seminars, webinars and workshops and participate in inter collegiate competitions channelizing their full potential.
- To explore their leadership skills they are motivated to contest elections and become members of various cells and societies.
- They are given freedom to explore contents beyond the syllabus and use e-platforms to develop their conceptual and research skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4189	61

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Learning is made more student centric through combination of learning methods like workshops, seminars, group discussion, presentations, field trips, case study based research projects, assignments, internships etc.

Experiential Learning: Students are encouraged to do internship in industries and universities and pay field visits to universities and nearby colleges to develop an understanding of their subjects. Students are allowed to conduct experiments in practical classes.

Participative Learning: National and International Commemorative days are celebrated in the college to strengthen the unity and distinctiveness of all. Competitions like – Debate/Declamation Contest, Paper Presentation, Poster Writing, Slogan writing are organized. Project work is assigned to encourage teamwork and participative learning.

Problem Solving Methodology: Students are divided in groups to prepare assignments and presentation. Extensive use of Case Studies to improve the problem-solving ability of the students. Use of ICT and E-resources by students is encouraged. All academic activities are aimed at elevating the students' knowledge, skills and build confidence in them. Field work and internship projects help students acquire problem solving ability.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools used by the Institute:

- **Projectors:** 6 LCD Projectors are available for use.
- **Computers:** 76 computers are arranged at Computer Labs and Faculty rooms all over the campus for academic purposes. Administrative office of the college that is furnished with 24 high configured computer systems with internet and Wi-Fi connectivity, attached with printers.
- **K-YAN:** 3 portable projectors are available for the use of teaching learning process
- **SmartClassrooms:** There are 10 smart classrooms available in the college for making teaching and learning more dynamic.
- **Interactive Boards:** There are 10 interactive boards of latest versions installed in room no. 2, 9, 10, 11, 14, BBA, Department

of Geography, Psychology, Fine Arts and Physics.

- **IT Labs:** 2 IT Labs are equipped with computers with internet and Wi-Fi connectivity available for the students and teachers to access electronic resources.

ICT enabled tools played significant role in teaching learning process. Youtube, E-mail, Whatsapp Groups, Zoom, Google Classroom, Google Meet, TeachMint etc were used as platforms to communicate, to share syllabus, study material and E-content with the students. Apart from online classes, PPT presentations and uploading assignments, sharing notes and video tutorials/lectures was also done through the use of these modes

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

18

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute being affiliated to Himachal Pradesh University follows guidelines regarding internal assessment. Academic calendar

is prepared at the beginning of each session and is made available on the college website and notice-boards. The dates and schedule of House Examination and submission of assignments are displayed through the notices to the students well in advance. The House Examination Committee drafts the Date Sheet for the exam and students are given time to point out clashes if any, in the datesheet. Once the discrepancies are settled final Date Sheet is uploaded on the website and Notice Board. Question paper is prepared by individual faculty/ faculty members teaching the same subject. Answer sheets are evaluated and checked answer sheets are shown to the students. For assessment of seminars/assignments students present their work as per schedule made by the concerned Teacher. For assessment of practical course an internal practical viva is conducted by respective faculty member. The students are awarded internal assessment based on their performance in class discussion, assignment, paper presentation, etc., organized to provide them ample opportunities to improve their score. The final internal assessment marks are then displayed on the notice board before being sent to the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

House Exam committee has been constituted in the college for assuring complete transparency in the internal assessment. The students are informed about the components of the internal assessment in the beginning of the session in the classes. Internal exams like Mid Term Exams are planned as per University norms after completion of sufficient syllabus. Keeping in mind the academic/sports calendar of University, the college is free to choose a suitable date for the commencement of it. The final date sheet is shared with students via college website, college notice boards and class Whatsapp groups. The committee coordinates with the teachers for paper setting and exam evaluation. Answer scripts of internal examination are shown to the students. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are shared with students with detailed remarks and suggestions for improvement. Discrepancies are brought to the notice of the concerned teacher and are settled. The discrepancies are rectified promptly, and teachers maintain the

record of CCA. Grievances, if any, are addressed and discrepancies in the internal assessment are rectified by the teachers immediately and the final marks are uploaded on the university portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are as per the guidelines of HPU, Shimla. The clearly stated POs, PSOs and COs are displayed on the college website. Students are informed about the learning and course outcomes through the college website, prospectus and in the classrooms. The POs and COs impart knowledge about the scope and content of the discipline helping the students to enroll for the desired programme. The POs and COs also make students aware about important career options, possibilities for employment and research. Students and parents are also informed about the learning outcomes and objectives of the program during the counselling sessions at the time of admission.

The college runs two academic programmes:

1) Undergraduate programme - B.A, B. Sc., B. Com., B.CA, B.B.A and B.Voc.

2) Post-graduate programme - MA English, MA Economics and PGDCA.

Undergraduate as well as Postgraduate programmes aim towards the success of students in research, inventions, industrial jobs and contributions in nation building. From the programmes the learners develop their aptitude of individual planning, habit of working in groups, field survey, literature reviews, diligence and other skills which fit them in various spheres of life

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs and COs as stated in the syllabus are communicated and evaluated at regular intervals as per HPU guidelines. To accomplish the program and course outcomes, teaching plans and time schedules of various academic, curricular and extra-curricular activities are strictly adhered to. The performance of the students is continuously monitored through multiple assessment methodologies to evaluate the attainment of program and learning outcomes. The social commitment of students is assessed through their participation in extension activities organized by NSS, NCC, Red Ribbon Cell and other societies and various departments of the college. Feedback from parents, students and alumni also help to give an insight about the level of attainment of program and course outcomes.

The evaluation process of PO, PSO, CO for PG courses includes seminars, presentations, PPTs, quiz, assignments, project works. For UG courses evaluation process includes assignments, class tests, quiz, field work etc. The marks of House examinations are recorded in faculty register. The evaluation process ends with uploading of internal assessment on HPU website and final examination (Term End Exam.) is conducted as per the norms of the University. In this manner the results of University also measure the attainment of CO, PO and PSO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1235

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/1FAy64F6xEpSgM7MNl2cm2JvHXMEXOeSHwvDTswiSAGg/viewanalytics>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

G.C. College Solan has implemented successful strategies for inspiring and guiding staff members and students. College offer exciting avenues for students to receive research-oriented education by regularly hosting oral presentations, intra- and inter-disciplinary expert lectures, and poster sessions etc.

For improved student learning, efforts are made to reduce the gap between research findings and classroom instruction. However, faculty and students are urged to make industrial visits in order to gather the necessary information in their fields of study for analysis and eventual inclusion in academic or research projects at a later date.

College has established the following cells as an effort to do more thorough study on research culture and placement.

Guidance/Career Counseling/Placement Cell

UGC Resource Centre

E-resources

With the use of the INFLIBNET service in particular, the college library is a great place to find priceless books and journals.

Research advances and the role of IQAC

IQAC cell plays an important role in encouraging students and staff to attend seminars, workshops and faculty development programmes. The students are also encouraged to give oral presentations in the class rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts a variety of extracurricular events to encourage the relationship between the College and the neighbourhood and to educate students about the needs of the community. The

students actively engage in volunteer work that benefits their entire growth. Through academic departments and support services like NSS, NCC, and RR, the institution prioritises outreach initiatives in the local community. The National Service Scheme (NSS) organizes a residential seven-day camp in a nearby adopted village, and NSS volunteers engage in a number of activities to address social issues, such as cleanliness, tree planting, COVID-19 sensitization and awareness programmes through building social interaction, group discussion, Beti Bacho Beti Padhao, fitness promotion, cleanliness drives, environmental awareness, women's empowerment, national integrity, AIDS awareness, Blood donation camp, and health check up camps etc. The NCC unit aspires to foster values such as selflessness, patriotism, maintaining discipline, character development, and leadership. For the students' overall growth, the college's NCC unit organises a variety of extracurricular events, including as tree planting, Anti-Tobacco Day, Kargil Vijay Diwas, Swachhta Abhiyan, and Covid awareness Week.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

58

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3372

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

G. C.Solan has 20 class rooms of various sizes for classes of various strengths. All the class rooms are well ventilated and well equipped with new furniture and fans. Most of the class rooms are digitized and are linked to internet through networking or wifi facilities. Class rooms for B.Voc and BBA are run in boys hostel with lab facilities also. In college, there are two labs in the departments of Physics and Chemistry. The labs are well equipped as per the latest syllabus and curriculum. Separate labs for the Departments of Botany, Zoology, Geology, Geography and Psychology are there in the college. One ICT lab is available for all the students of the college. Besides separate computer facility is available for the students of PGDCA and BCA, for this separate computer lab is available in the BCA department. Separate facility

for internal assessment entry or for other computer related work, computers are available in Staff room, Library and BCA office also.

Administrative office is well equipped with computers and printers. Seven class rooms and one lab is equipped with smart interactive panels.

College has separate hostels for boys and girls. Being Hilly state separate hostel for tribal girls is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has sports equipment related to games such as Football, Volleyball, Basketball, Judo, Badminton and Table tennis etc. Badminton court and play ground for Volleyball and Basketball is in the campus. There is a gymnasium in the college. Students of the college actively participate in various inter-college Cultural and Sports activities organised by the University. Cultural activities are organised at college level by various wings like NSS, NCC, Rovers and Rangers from time to time. Music department of the college with the help of other faculty members organize various activities for the overall development of the students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2952361

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of govt. College Solan is one of the oldest library in Himachal Pradesh The library is located in a separate two storied part of college building. The library include books covering a wide range of subjects from English, Hindi and Sanskrit literature, pure sciences, arts, history, BBA,BCA and social sciences, languages etc.

Library has about 40000 books. It has a reading space for students as well as teachers and about 60 students and teachers can sit at a time.. Text Books, reference books, magazine and newspapers are all available for readers. The library also has a book bank facility to help the needy students. A library committee consisting of the librarian and faculty members has been formed to improve library services. Library is partially automated since 2017. Soul version 2.0 is being used as Integrated Library Management System(ILMS)

software. INFLIBNET and N-List provides online access to e-resources to students and faculty. The Online Public Access Catalogue (OPAC) is an online database which enables searching the collection of books and other resources held by the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gcsolan.ac.in/index.php/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently updates the IT facilities including Wi-Fi, broad band etc for the benefit of students and staff. Dedicated lease line for Wi-Fi campus has been proposed and work is likely to be completed. CCTV are maintained and repaired regularly. New computers are bought as per the need of the institution. College Website is maintained and updated time to time. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Computers are formatted on regular basis by the faculty of BCA. Anti-virus is regularly installed in computers. College website is maintained by Swastik Info system. College admission process has been digitized and online admission portal has been provided by High Alt Education systems and CCAvenue has been hired as online payment gateway.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2952361

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration ensures the maintenance and repair of buildings, classrooms other instruments/equipments etc. with the help of various departments like PWD/IPH/Electricity/MC and other agencies for the smooth conduct of academic session. As and when the need arises, construction related activities are carried out with the prior permission of the government. The college believes in the philosophy of optimum utilization of physical, academic, and support facilities. The College infrastructure augmentation and repair is looked after by various committees such as building committee, electrical maintenance committee, sanitary committees and repair committee etc. These committees are headed by the Principal to take care of the development, maintenance and utilization of the college development work related to physical facilities.

For maintaining clean college campus employees (class IV) are assigned various tasks like cleaning of classrooms, corridors, toilets,

parking area, offices, library and labs etc. regularly. Skilled workers are hired from govt. departments like PWD for repair and maintenance works relating to buildings, furniture, etc. Under Swachh Bharat mission a cleanliness/beautification committee has also been constituted which includes teaching faculty and students.

The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with other faculty as members solve all issues relating to the smooth and efficient working of the library.

For maintenance of computers help of lab assistants of BCA department is taken. Department of Physical Education looks after the sports equipments and college badminton court and volleyball ground.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

132

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college student welfare association (CSCA) formed on the basis of merit on the directives of Himachal Pradesh University, Shimla. In the student council, large number of students nominated as members from various streams, clubs and cells of the college. The student representatives are a part of various committees, caste and gender discrimination cell, sexual harassment cell, quality assurance cell of the college. Students' suggestions are taken into consideration for the academic normalcy and balance of the college. The student representatives are involved while enforcing the code of conduct and discipline of the college. Their suggestion tried to give due weightage while deciding the dates of house examination, annual function and other cultural activities of the college. The students' suggestion/ complaint boxes are installed in the college for their suggestions/ complaints and enquiries regarding the career. The student representatives bring the common problems and issues of the students to the college administration. They also help the students during admission process, examination form filling and registration process to the common students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Government College Solan, Alumni Association has been constituted and registered since 2004. The Governing Body of Alumni Association consists of the following members:- Chief Patron : Principal, President, Vice-President, General Secretary, Joint Secretary, Treasurer and Advisors . The Alumni has 700 registered members and the meeting of Alumni association is held annually. The alumni association is dedicated to bringing together the alumni community on a common platform to build another channel of personal and professional support to members through 'self-help' within the community. Members of the Association serve as ambassadors for the college and strive to keep all alumni informed, involved and engaged in the life of the college. The GCP Solan Alumni Association has been constituted and registered since 2004. The Governing Body of GCP Alumni Association consists of the following members:- Chief Patron

: Principal, President, Vice-President, General Secretary, Joint Secretary, Treasurer and Advisors . The Alumni has 700 registered members and the meeting of Alumni association is held annually. The alumni association is dedicated to bringing together the alumni community on a common platform to build another channel of personal and professional support to members through 'self-help' within the community. Members of the Association serve as ambassadors for the college and strive to keep all alumni informed, involved and engaged in the life of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

Government College Solan follows the message enshrined in our motto "Yogah Karmasu Kaushlam" and has envisaged a system that strives for an emancipatory education which shapes our students into objective, compassionate, understanding and enlightened beings. We serve the cause of education with enthusiasm and vigour to reach out to students from diverse backgrounds. We are determined to impart inclusive and participatory education amongst the students to equip them to face the challenges of a highly competitive world. The faculty works with the vision that the students graduating from the college should be emotionally sound and practically efficient.

Mission

Our mission is to impart quality education to the students and equip

them to cope with the latest requirements in social and professional life by incorporating innovative techniques and practices in the teaching-learning process. Proper education is the best resort to uplift the youth and the faculty and administration is committed to facilitate meaningful education for our students. The College facilitates students with opportunities to hone their ethics and leadership potential for their better future. Students are sensitized towards inclusive social concerns, human rights, gender and environmental issues so that they can become better citizens of tomorrow.

File Description	Documents
Paste link for additional information	https://www.gcsolan.ac.in/index.php/committees/2016-11-29-05-36-03
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is exercised by the Principal by setting futuristic and time bound goals. To create a sense of belongingness, the potential of the staff members is properly utilized and their views and suggestions are appreciated and incorporated into practice by the Principal. Various committees comprising the faculty and administrative staff are constituted for the smooth functioning of different activities of the college. The Principal appoints the convenors of various committees and also nominates faculty members to these committees to carry out various activities related to the functioning of the institute. College administration is decentralized to a large extent by including all the stakeholders in a positive and participatory interaction and by building good human relations.

All stakeholders teachers, students, alumni and society play its role effectively for the welfare of the college. The innovative ideas, suggestions and opinions from the faculty members, staff and students are appreciated and incorporated in the decision making process. Advisory Committee and IQAC play an important role by giving suggestions for the execution of various plans and for maintaining quality education in the institute. College Central Students Association (CSCA) act as a bridge between the students and the college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ever since its inception, Government College Solan has been committed wholeheartedly in translating its vision of imparting quality education to the students and equip them with requisite academic and functional skills in professional and social affairs through innovative techniques and practices. Quality education helps in developing mindset that supports value diversity and inclusive culture.

To achieve this vision, the college adheres to the rules framed by UGC and guidelines given by HP University along with the directions received time to time from Directorate of Higher Education (DHE). Accordingly, the Principal in consultation with Advisory Committee and various other committees constituted for smooth conduct of scholastic and co-scholastic activities in the college frames quality based strategic plans. Regular meetings are convened by the Principal wherein the HODs and Heads of various committees update the authority about the progress of plans being executed. IQAC plays a pro-active role in preparing perspective plans for achieving academic excellence. Participation of PTA is also ensured for the same. The glimpse of year round progress made by the college is presented in the College's Annual function by the Principal in form of Annual Report along with the outline of the perspective plan for the next academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The policies pertaining to academics are framed by the Department of Higher Education, Government of Himachal Pradesh. The recruitment of Teaching Faculty are carried out by HP Public Service Commission and the promotional rules for teaching faculty as laid down by UGC guidelines are followed. The plans and policies are put into practice by the Principal through various committees constituted in the college. As an Administrator, the Principal is an official link between DHE, HPU and the college thereby plays a pivotal role in the implementation of all the plans framed by DHE. During execution of the plans, feedback from all stakeholders viz., the Advisory Committee, IQAC, Staff, PTA, OSA, etc. are taken into consideration. The Office Superintendent ensures the smooth functioning of the general administrative division of the college. To assist the Principal in monitoring the expenditure of the college funds, Bursar is appointed. To look after the affairs of the staff members, a staff secretary is democratically appointed. Similarly, in order to cater to the needs and problems of the students, Grievance Redressal committee has been constituted. Over all a well-defined hierarchical organizational structure works together in close association for implementing the academic plans effectively.

File Description	Documents
Paste link for additional information	https://www.gcsolan.ac.in/images/organo.pdf
Link to Organogram of the institution webpage	https://www.gcsolan.ac.in/images/organo.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this institutions is a government institution, therefore, all the welfare schemes/measures of the government are adopted by the institution as such. All the officials working in the college are eligible to take benefits of the welfare measures such as leave due of any kind, maternity/ paternity leave, duty leave, LTC/HTC, group insurance scheme, medical reimbursement, provident fund, gratuity, leave encashment/retirement benefits, advance from GPF/CPF etc. In addition to this a well-equipped staff room with computer facility has been provided to the faculty members. The institution always comes forward for the professional development of its staff members by, encouraging and motivating them to take part in conferences/seminars/workshops/faculty development programmes, to publish research papers in journals of repute and to become members of various professional bodies/associations. Non-teaching staff members are also encouraged to participate in computer related traingings/ programmes conducted by the Government from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts appraisal for teaching and non teaching faculty based on the following measures:

ACRs (Annual Confidential Reports)

The Principal will periodically provide them words of support while they pursue self-enrichment courses in an effort to improvement and development. Teachers record the courses, tests, college work and annual examination results of their students in order to calculate the API scores.

As and when they become eligible for promotion under the career advancement scheme, the teaching staff submits their performance-based appraisal forms according to the guidelines of UGC and State Government. The ACR, which is reviewed by the Reporting Officer and Reviewing Staff each year, is required of non-teaching staff.

Student Feedback system

All students are required to provide feedback online at the end of the session for each of their individual topic Teacher using the following Criteria

1. Covering the curriculum.
2. Subject knowledge
3. The capacity to communicate ideas simply and clearly
4. Innovation in Teaching Method
5. Capturing interest by using appropriate examples
6. Audibility while delivering the presentation
7. Punctuality

8. Quality of internal exams and assignments
9. In-class interaction
10. Overall class discipline and control
11. Communication skills
12. Discussion-oriented and democratic classroom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A senior faculty member is appointed Bursar to look into the financial matters of the institution and maintain the financial discipline by getting all the formalities completed relating to accounts. He advises the Principal to take decisions regarding finance and accounts. However, the Local Audit Department (LAD) of the State Government conducts audit of the funds of the college after a definite interval. The State Government also allocates funds / budget for certain basic requirements of the college such as purchase of stationery, payment of electricity, and water and telephone charges etc. The expenditure incurred out such grants is always booked through the government treasury after completing all codal formalities. Nowadays the payments made out of such funds are direct credited into the accounts of concerned officials thereby making it more transparent.

The college collects tuition fee and various funds from the students at the time of admission strictly in accordance with the government instructions issued from time to time. The funds so collected are deposited in concerned accounts, the responsibility of which for maintaining the same lies with the Bursar.

These funds are used for carrying out developmental activities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14.42 lakhs

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a government institution which is funded by the state. Therefore, the college has no specific strategy of its own for mobilization of funds. But if it is felt that the funds allocated by the state are meagre, then the college can generate funds through PTA. All the student centric activities undertaken during the session as holding of functions - cultural, academic and sports etc. are met out of Amalgamated Fund (AF). The prior approval is always obtained to hold functions /activities and the expenditure likely to be incurred from the Bursar and Principal. The statement of expenditure is submitted by the concerned committee after the event is over.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a significant role in enhancing the quality of education by formulating a perspective plan to carry out academic and extension activities. The policies framed by IQAC helped in the growth and development of the institute and student fraternity.

A series of interactive activities like assignments, power point presentations, group discussions, etc. Supplemented online classes to arguments the learning activities of the students. ICT tools were explored extensively to leverage the institute's activities ranging from admission, enrolment, display of merit list, fee deposit, etc. through the digital resources.

As the extension activities are the integral part of the college, the NCC and NSS units conducted various cultural and interactive activities to promote social and environmental awareness among the student fraternity. IQAC has been working consistently on the suggestions made during the cycle 2 of NAAC Accreditation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has involved the IQAC in planning and decision making for undertaking the developmental issues and student welfare related activities. The IQAC evolves different methods to look into the learning outcome by motivating and encouraging the teachers to discuss contemporary and burning issues with the students. Sometimes, the teachers hold the subject specific debates, quizzes and seminars to assess and evaluate the understanding of the students. Their skill is also measured on the basis of completing various types of online processes related to filling of admission and examination forms, registration on RME portal and downloading of admit and grade card, etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/187DX88s6K029oW7FESSJyFEpt19GpBRxEZH4MgMqYx4/viewanalytics
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcsolan.ac.in/images/areport.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Solan firmly believes the societies that values women and men as equal are safer and healthier and thereby endorses gender equity in all its curricular and co-curricular transactions. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. The following academic activities were undertaken by the college for achieving the goal of gender equity during the year:

- To make education gender sensitive a GE papers titled, "Contemporary India: Women and Empowerment" and "Human Rights, Gender and Environment" are offered by the Department of English and Department of Political Science respectively.
- The college organises various events to promote equality, celebrate diversity and eliminate discrimination by creating an environment that reflects commitment to social change.
- To empower female students and faculty, the college conducts lectures/talks on topics such as mental health, feminism, menstrual and reproductive health, nutritional requirements, safety, etc.
- In order to lead the path rightly, Committees viz. Committee against Sexual Harassment, Women Cell and Grievance Redressal Committee have been constituted which addresses safety issues for staff and students.
- Our gender sensitization efforts also involve organising competitions like article writing, poster making, slogan writing, poetry recitation, narrations etc. The themes of the same are centred around gender issues and mental health.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1s0Riw0ebdHXFpRGJ7vFd5F19jxED7IQm/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Committed to the pious aim of saving the environment from the toxic effects of inorganic and biodegradable elements present in waste, the college adopts a policy of effective disposal of the waste generated from routine activities carried out in the campus. The college has segregated waste into three parts:

Solid Waste:

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The sweepers collect, clean, segregate and compile the waste in dustbins (Green and Blue) provided on each floor.

The College has contacted an authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at the landfills authorized by the government.

Liquid Waste:

All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E-Waste Management:

The electronic equipments such as Computers, Printers, Fax and Photocopy machines are maintenance is carried out from time to time. The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through Government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters distinction in higher education by providing opportunities and ensures comprehensive environment to all irrespective of cultural, linguistic, communal, socioeconomic and other diversities.

- Roster System as per HPU is followed for the admission policy of the college. It allows the reservation policy to ensure the admission of the students from all the strata of the society.
- To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various clubs like, NSS, NCC and Rover Rangers etc. which organize events throughout the session and encourage students to take part in them.
- The College magazine "Himanshu" offers linguistic diversity by offering students opportunities to showcase their writing skills in English, Hindi and Pahari languages.
- Special days and various festivals are celebrated with equal fervor irrespective of community, religion and language.
- The committees constituted in the campus like Grievance Redressal Cell, Anti Sexual Harassment Cell, SC/ST Cell, Anti-Ragging Cell, Discipline Committee and Student Welfare Committee ensure justice, equality and inclusiveness of all in the campus.
- Students from various social backgrounds unite together for cleanliness drive, tree plantation, blood donation camps, and various awareness camps showing solidarity and unity among the students.
- The college provides tribal hostel facility for both boys and girls living in far flung areas to provide them opportunities to excel in their life.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To instill constitutional responsibility amongst students, the

college efficiently organizes varied curricular and co-curricular activities.

- Students participated in a variety of activities to build sense of nationalism and to help them become more aware of their constitutional obligations and responsibility towards the society.
- Important national events like Independence Day, Gandhi Jayanti, Martyrs Day etc. are celebrated by holding mass awareness campaigns, painting competitions, tree plantation drives, and poster-making contests to inculcate a sense of patriotism among the students.
- Constitution Day was observed to educate students about the importance of knowledge of constitutional duties, rights and obligations.
- According to national protocol, International Yoga Day was celebrated to foster a sense of national integrity. Students took part in yoga sessions through online mode from their respective hometowns.
- Students are involved in community awareness programs through the college's NSS, Rangers and Rovers and NCC units. Activities like Swachhta Pakhwada, Blood Donation Drives, Health Literacy, webinars on drug abuse and HIV/AIDS etc. helps in instilling a sense of civic duty and humanity in students.
- As part of their constitutional duties, the staff of the college actively participates in the election duties
- The undergraduate syllabus of various subjects like Political Science, Public Administration provides an in-depth knowledge about the constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1dGmW2hEQrJ1x1VS5THDndiOhvxNkpZiq/edit?usp=sharing&ouid=115388238912236887431&rtpof=true&sd=true
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College Solan specially emphasizes on celebrating National and international commemorative days. Throughout the year, teachers and students of the college come together to celebrate these occasions and spread the message of unity, peace, love and happiness. The valour and spirit of the freedom fighters are celebrated on national festivals like Independence Day and Gandhi Jayanti. At the celebrations of Himachal Day and Statehood day automatically fill every participant with feeling of Pride and accomplishment. To create sensitivity and awareness in the students towards their surroundings and other fellow beings important days e.g. World

Environment day, Ozone Day, World Mountain Day, HIV/AIDS Day, International Yoga Day, Science Day etc. are celebrated and observed by the college. On these occasion activities like tree plantations and cleanliness drives, poster making, creative writing, speaking, Skits and other cultural events are organized. Besides this, knowing their rights and responsibilities as citizens is also important for the students. Marking days such as Constitution Day, Womens Day etc. play important role. Govt College Solan focuses on the holistic development of students, inculcating moral and social values, nurturing self- esteem, confidence and independent thinking. Thereby students are allowed to play a key role in organising and managing all the events throughout the year. The list of national and international commemorative days, events and festivals the institute celebrated in session 2021-22 is attached.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

1. Title: 'Seva Paramo Dharam'
2. Objectives: To inculcate human values of service in our students by ensuring their role in community wellbeing.
3. The Context: Academic session of 2021-2022 also stayed in the horrific shadow of COVID-19 pandemic. The welfare of society became a focal point for the institution.
4. The Practice: In collaboration with District administration, Students of the college (NSS, NCC, Rangers and Rovers) participated in many initiatives with perseverance and relentless spirit
5. Evidence of Success: A great sense of gratification on the smiling faces of these students.
6. Problems Encountered and Resources Required: The safety of the students.

Best Practice-II

1. **Title:** 'Beautification of Institution'
2. **Objectives:** Encourage Fine arts students to produce notable arts.
3. **The Context:** After successfully painting wall murals on Old DC Office building, the idea of painting walls of our own institution was born.
4. **The Practice:** The colour warriors of the College showered plain walls of the half century old institution with the colours of love, hope, positivity and strength
5. **Evidence of Success:** This has not only boosted the confidence of budding artists but motivated them to take bigger leaps of faith.
6. **Problems Encountered and Resources Required:** Students had to be motivated to show faith in their craft.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	https://docs.google.com/document/d/1luPgaohJsOvyCRqe9P_RiUMpAaFufYDZ/edit?usp=drive_link&ouid=115388238912236887431&rtpof=true&sd=true

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The unique location of the College, healthy climate, and availability of many other learning opportunities in the area makes it an ideal destination for students from different districts of the state. This institute is reaching out and accommodating diverse students who wish to pursue higher education by also starting PG courses in some subjects e.g. English, Economics and hosting an IGNOU study centre in its premises.

Govt College Solan aims to equip students with the requisite academic and functional skills required in professional and social spheres. Therefore, the institution has adopted a blend of traditional and modern teaching methods. Modern learning require instant access to knowledge and information. To fulfill the

requirement, Govt College Solan has made wifi facility available in the campus.

1. Visual memory is considered significantly important factor in our ability to learn. Keeping this in mind, the number of classrooms in the college with interactive panels, is on the rise.
2. A virtual classroom has been setup to teach students via teleconferencing.
3. Continuing online mode of admission in session 2021-22 has saved students' time and money. All the information was made available on the college website.
4. In an initiative to reduce wastage of papers, teachers are gradually opting assignments in electronic mode.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Himachal Pradesh University, Shimla. College follows the curriculum approved by the university. The institution prepares an academic calendar in the beginning of the session for effective curriculum delivery. By analysing the needs of the students and using various pedagogical initiatives and instruction methods, the faculty-wise class timetable is prepared by the concerned. Practical work, fieldwork, industrial visits, internships are scheduled in the beginning of the session. Accordingly, each department prepares its own teaching plan. The Principal ensures adherence to all academic activities as per the academic calendar and also took feedback from HODs of all departments about the even distribution of the syllabi amongst the faculty members and ensures timely completion of the assigned syllabus. The students' performance is assessed through Comprehensive Continuous Evaluation (CCE). The faculty members organise Seminars, Workshops, quizzes, debates, powerpoint presentations etc. With these interactive activities, students are being given practical insight into the curriculum. The library is updated with latest books and laboratories are upgraded annually as per the requirement of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar approved by the university. The calendar includes various activities such as department meetings, parents' teacher meetings, faculty and HOD's meetings and other events to be conducted at the institutional level. This calendar of events also includes the admission schedule, examination schedule, working days, teaching days, co-curricular and sports events and celebration of national and

International days of importance etc. The college has adopted a process of assessing the academic performance of the students on continuouscomprehensive evaluation(CCE) for which 30 marks for Internal Assessment (IA) is allotted to all theory subjects. IA is divided into 3 parts: Mid Term Test (15), Assignment (10) and Attendance (5). Within this framework, the college conducts the Continuous Internal Assessment of the students.The marks obtained by the students in internal assessment are uploaded in examination portal of the university website. Besides, this defined format of evaluation class tests, presentations, tutorials are the integral part of teaching-learning process. The IQAC periodically monitors the coverage of syllabus, quality of questions papers and assignments preparation of answer schemes, progress of lab sessions etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**9**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****0**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**0**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

College is committed to provide healthier and harmonious environment in order to sensitise the students on the issues

relevant to professional ethics, Gender equality, Human values, Sustainability to environment.

Gender Sensitization:

BA English (i) English literature Essay Stories and Poems (ii) Contemporary India: Women and Empowerment BA Sociology (i) Gender and Sexuality BA History (i) Women in Indian History.

Human Values:

BA Hindi (i) Madhyakaleen Hindi Kavya (ii) Lok Sahitya BA Sanskrit (i) Upnishad Shrimadbhagwatgita tatha Paninya Shiksha (ii) Aayurved ke Mool Sidhant (iii)Vayaktitava Vikas Ka Bhartiya drishtikon BA Political Science (i) Human Rights Gender and Environment. BA Physical Education(i) Yoga BA English (i) English Literature 1&2 (ii) Literary Cross Currents B.A History (i)Social-Religious Reform Movements in India

Environmental Consciousness:

Ability enhancement Compulsory Course on Environmental Science: Environmental Studies BA /BSc/B Com. BSc Botany (i) Plant Ecology and Taxonomy (ii) Gardening and Floriculture BA Geography (i) Disaster Management (ii) Environmental Geography (iii) Disaster Risk Reduction (iv) Sustainability and Development BA Economics (i) Environmental Economics BA Sociology (i) Sociology of Environment BA Public Administration (i) Disaster Management BA History (i) Indian History and Culture .

Professional Ethics:

B Com. (i) Corporate Governance and auditing (ii) Entrepreneurship (iii) Human Resource Management BA Public Administration (i) Human Resource Logistic Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

495

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	C. Any 2 of the above
---	-----------------------

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/11i7b6hO2jiTi0BlUdeW8mar-6NoKTVAfUUxmI-3fE24/viewanalytics
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/1ziReWm2MjxaxPUs5kSbAZa5904XRiJ_AFLVfh09ssFQ/viewanalytics

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4189

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1400

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning ability of the students is identified on the basis of marks of the previous class. Slow and advanced learners are classified on the basis of their academic performance, analytical thinking skills and class interaction.

Programmes for Slow Learners:-

- Slow learners are given personal attention and are guided, motivated and supported through counselling, remedial classes and peer teaching.
- Their progress is assessed periodically and doubts are resolved.
- Extra learning material like tutorials, handouts and notes are made available to slow learners
- Regular additional assignments are given to slow learners in order to make them practice more.
- Teachers motivate and encourage them to participate in extra-curricular/departmental activities to develop their skill and build confidence.

Programmes for Advanced Learners:-

- Advanced and articulate learners are engaged to write papers, undertake editorial work, internships, Swayam and add on courses.
- They are motivated to take part in placement drives, represent in seminars, webinars and workshops and participate in inter collegiate competitions channelizing their full potential.

- To explore their leadership skills they are motivated to contest elections and become members of various cells and societies.
- They are given freedom to explore contents beyond the syllabus and use e-platforms to develop their conceptual and research skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4189	61

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Learning is made more student centric through combination of learning methods like workshops, seminars, group discussion, presentations, field trips, case study based research projects, assignments, internships etc.

Experiential Learning: Students are encouraged to do internship in industries and universities and pay field visits to universities and nearby colleges to develop an understanding of their subjects. Students are allowed to conduct experiments in practical classes.

Participative Learning: National and International Commemorative days are celebrated in the college to strengthen the unity and distinctiveness of all. Competitions like – Debate/Declamation

Contest, Paper Presentation, Poster Writing, Slogan writing are organized. Project work is assigned to encourage teamwork and participative learning.

Problem Solving Methodology: Students are divided in groups to prepare assignments and presentation. Extensive use of Case Studies to improve the problem-solving ability of the students. Use of ICT and E-resources by students is encouraged. All academic activities are aimed at elevating the students' knowledge, skills and build confidence in them. Field work and internship projects help students acquire problem solving ability.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools used by the Institute:

- **Projectors:** 6 LCD Projectors are available for use.
- **Computers:** 76 computers are arranged at Computer Labs and Faculty rooms all over the campus for academic purposes. Administrative office of the college that is furnished with 24 high configured computer systems with internet and Wi-Fi connectivity, attached with printers.
- **K-YAN:** 3 portable projectors are available for the use of teaching learning process
- **SmartClassrooms:** There are 10 smart classrooms available in the college for making teaching and learning more dynamic.
- **Interactive Boards:** There are 10 interactive boards of latest versions installed in room no. 2, 9, 10, 11, 14, BBA, Department of Geography, Psychology, Fine Arts and Physics.
- **IT Labs:** 2 IT Labs are equipped with computers with internet and Wi-Fi connectivity available for the students and teachers to access electronic resources.

ICT enabled tools played significant role in teaching learning

process. Youtube, E-mail, Whatsapp Groups, Zoom, Google Classroom, Google Meet, TeachMint etc were used as platforms to communicate, to share syllabus, study material and E-content with the students. Apart from online classes, PPT presentations and uploading assignments, sharing notes and video tutorials/lectures was also done through the use of these modes

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

18

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute being affiliated to Himachal Pradesh University follows guidelines regarding internal assessment. Academic calendar is prepared at the beginning of each session and is made available on the college website and notice-boards. The dates and schedule of House Examination and submission of assignments are displayed through the notices to the students well in advance. The House Examination Committee drafts the Date Sheet for the exam and students are given time to point out clashes if any, in the datesheet. Once the discrepancies are settled final Date Sheet is uploaded on the website and Notice Board. Question paper

is prepared by individual faculty/ faculty members teaching the same subject. Answer sheets are evaluated and checked answer sheets are shown to the students. For assessment of seminars/assignments students present their work as per schedule made by the concerned Teacher. For assessment of practical course an internal practical viva is conducted by respective faculty member. The students are awarded internal assessment based on their performance in class discussion, assignment, paper presentation, etc., organized to provide them ample opportunities to improve their score. The final internal assessment marks are then displayed on the notice board before being sent to the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

House Exam committee has been constituted in the college for assuring complete transparency in the internal assessment. The students are informed about the components of the internal assessment in the beginning of the session in the classes. Internal exams like Mid Term Exams are planned as per University norms after completion of sufficient syllabus. Keeping in mind the academic/sports calendar of University, the college is free to choose a suitable date for the commencement of it. The final date sheet is shared with students via college website, college notice boards and class Whatsapp groups. The committee coordinates with the teachers for paper setting and exam evaluation. Answer scripts of internal examination are shown to the students. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are shared with students with detailed remarks and suggestions for improvement. Discrepancies are brought to the notice of the concerned teacher and are settled. The discrepancies are rectified promptly, and teachers maintain the record of CCA. Grievances, if any, are addressed and discrepancies in the internal assessment are rectified by the teachers immediately and the final marks are uploaded on the university portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are as per the guidelines of HPU, Shimla. The clearly stated POs, PSOs and COs are displayed on the college website. Students are informed about the learning and course outcomes through the college website, prospectus and in the classrooms. The POs and COs impart knowledge about the scope and content of the discipline helping the students to enroll for the desired programme. The POs and COs also make students aware about important career options, possibilities for employment and research. Students and parents are also informed about the learning outcomes and objectives of the program during the counselling sessions at the time of admission.

The college runs two academic programmes:

- 1) Undergraduate programme - B.A, B. Sc., B. Com., B.CA, B.B.A and B.Voc.
- 2) Post-graduate programme - MA English, MA Economics and PGDCA.

Undergraduate as well as Postgraduate programmes aim towards the success of students in research, inventions, industrial jobs and contributions in nation building. From the programmes the learners develop their aptitude of individual planning, habit of working in groups, field survey, literature reviews, diligence and other skills which fit them in various spheres of life

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs and COs as stated in the syllabus are communicated and evaluated at regular intervals as per HPU guidelines. To accomplish the program and course outcomes, teaching plans and time schedules of various academic, curricular and extra-curricular activities are strictly adhered to. The performance of the students is continuously monitored through multiple assessment methodologies to evaluate the attainment of program and learning outcomes. The social commitment of students is assessed through their participation in extension activities organized by NSS, NCC, Red Ribbon Cell and other societies and various departments of the college. Feedback from parents, students and alumni also help to give an insight about the level of attainment of program and course outcomes.

The evaluation process of PO, PSO, CO for PG courses includes seminars, presentations, PPTs, quiz, assignments, project works. For UG courses evaluation process includes assignments, class tests, quiz, field work etc. The marks of House examinations are recorded in faculty register. The evaluation process ends with uploading of internal assessment on HPU website and final examination (Term End Exam.) is conducted as per the norms of the University. In this manner the results of University also measure the attainment of CO, PO and PSO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1235

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/1FAy64F6xEpSqM7MNl2cm2JvHXMEXOeSHwvDTswiSAGg/viewanalytics>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

G.C. College Solan has implemented successful strategies for inspiring and guiding staff members and students. College offer exciting avenues for students to receive research-oriented education by regularly hosting oral presentations, intra- and inter-disciplinary expert lectures, and poster sessions etc.

For improved student learning, efforts are made to reduce the gap between research findings and classroom instruction. However, faculty and students are urged to make industrial visits in order to gather the necessary information in their fields of study for analysis and eventual inclusion in academic or research projects at a later date.

College has established the following cells as an effort to do more thorough study on research culture and placement.

Guidance/Career Counseling/Placement Cell

UGC Resource Centre

E-resources

With the use of the INFLIBNET service in particular, the college library is a great place to find priceless books and journals.

Research advances and the role of IQAC

IQAC cell plays an important role in encouraging students and staff to attend seminars, workshops and faculty development programmes. The students are also encouraged to give oral presentations in the class rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts a variety of extracurricular events to encourage the relationship between the College and the

neighbourhood and to educate students about the needs of the community. The students actively engage in volunteer work that benefits their entire growth. Through academic departments and support services like NSS, NCC, and RR, the institution prioritises outreach initiatives in the local community. The National Service Scheme (NSS) organizes a residential seven-day camp in a nearby adopted village, and NSS volunteers engage in a number of activities to address social issues, such as cleanliness, tree planting, COVID-19 sensitization and awareness programmes through building social interaction, group discussion, Beti Bacho Beti Padhao, fitness promotion, cleanliness drives, environmental awareness, women's empowerment, national integrity, AIDS awareness, Blood donation camp, and health check up camps etc. The NCC unit aspires to foster values such as selflessness, patriotism, maintaining discipline, character development, and leadership. For the students' overall growth, the college's NCC unit organises a variety of extracurricular events, including as tree planting, Anti-Tobacco Day, Kargil Vijay Diwas, Swachhta Abhiyan, and Covid awareness Week.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

58

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3372

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

G. C.Solan has 20 class rooms of various sizes for classes of various strengths. All the class rooms are well ventilated and well equipped with new furniture and fans. Most of the class rooms are digitized and are linked to internet through networking or wifi facilities. Class rooms for B.Voc and BBA are run in boys hostel with lab facilities also. In college, there are two labs in the departments of Physics and Chemistry. The labs are well equipped as per the latest syllabus and curriculum. Separate labs for the Departments of Botany, Zoology, Geology, Geography and Psychology are there in the college. One ICT lab is available for all the students of the college. Besides separate computer facility is available for the students of PGDCA and BCA,

for this separate computer lab is available in the BCA department. Separate facility for internal assessment entry or for other computer related work, computers are available in Staff room, Library and BCA office also.

Administrative office is well equipped with computers and printers. Seven class rooms and one lab is equipped with smart interactive panels.

College has separate hostels for boys and girls. Being Hilly state separate hostel for tribal girls is also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has sports equipment related to games such as Football, Volleyball, Basketball, Judo, Badminton and Table tennis etc. Badminton court and play ground for Volleyball and Basketball is in the campus. There is a gymnasium in the college. Students of the college actively participate in various inter-college Cultural and Sports activities organised by the University. Cultural activities are organised at college level by various wings like NSS, NCC, Rovers and Rangers from time to time. Music department of the college with the help of other faculty members organize various activities for the overall development of the students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2952361

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of govt. College Solan is one of the oldest library in Himachal Pradesh The library is located in a separate two storied part of college building. The library include books covering a wide range of subjects from English, Hindi and Sanskrit literature, pure sciences, arts, history, BBA,BCA and social sciences, languages etc.

Library has about 40000 books. It has a reading space for students as well as teachers and about 60 students and teachers can sit at a time.. Text Books, reference books, magazine and newspapers are all available for readers. The library also has a book bank facility to help the needy students. A library committee consisting of the librarian and faculty members has been formed to improve library services. Library is partially

automated since 2017. Soul version 2.0 is being used as Integrated Library Management System(ILMS) software. INFLIBNET and N-List provides online access to e-resources to students and faculty. The Online Public Access Catalogue (OPAC) is an online database which enables searching the collection of books and other resources held by the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gcsolan.ac.in/index.php/librar y

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently updates the IT facilities including Wi-Fi, broad band etc for the benefit of students and staff. Dedicated lease line for Wi-Fi campus has been proposed and work is likely to be completed. CCTV are maintained and repaired regularly. New computers are bought as per the need of the institution. College Website is maintained and updated time to time. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Computers are formatted on regular basis by the faculty of BCA. Anti-virus is regularly installed in computers. College website is maintained by Swastik Info system. College admission process has been digitized and online admission portal has been provided by High Alt Education systems and CCAvenue has been hired as online payment gateway.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution		B. 30 - 50MBPS
File Description	Documents	
Upload any additional Information	No File Uploaded	
Details of available bandwidth of internet connection in the Institution	No File Uploaded	
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
2952361		
File Description	Documents	
Upload any additional information	View File	
Audited statements of accounts	No File Uploaded	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File	
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
The college administration ensures the maintenance and repair of buildings, classrooms other instruments/equipments etc. with the help of various departments like PWD/IPH/Electricity/MC and other agencies for the smooth conduct of academic session. As and when the need arises, construction related activities are carried out with the prior permission of the government. The college believes in the philosophy of optimum utilization of physical, academic, and support facilities. The College infrastructure augmentation and repair is looked after by various committees such as building committee, electrical maintenance committee, sanitary committees and repair committee etc. These committees are headed by the Principal to take care of the development, maintenance and utilization of the college development work related to physical		

facilities.

For maintaining clean college campus employees (class IV) are assigned various tasks like cleaning of classrooms, corridors, toilets, parking area, offices, library and labs etc. regularly. Skilled workers are hired from govt. departments like PWD for repair and maintenance works relating to buildings, furniture, etc. Under Swachh Bharat mission a cleanliness/beautification committee has also been constituted which includes teaching faculty and students.

The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with other faculty as members solve all issues relating to the smooth and efficient working of the library.

For maintenance of computers help of lab assistants of BCA department is taken. Department of Physical Education looks after the sports equipments and college badminton court and volleyball ground.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

132

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

59

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college student welfare association (CSCA) formed on the basis of merit on the directives of Himachal Pradesh University, Shimla. In the student council, large number of students nominated as members from various streams, clubs and cells of the college. The student representatives are a part of various committees, caste and gender discrimination cell, sexual harassment cell, quality assurance cell of the college. Students' suggestions are taken into consideration for the academic normalcy and balance of the college. The student representatives are involved while enforcing the code of conduct and discipline of the college. Their suggestion tried to give due weightage while deciding the dates of house examination, annual function and other cultural activities of the college. The students' suggestion/ complaint boxes are installed in the college for their suggestions/ complaints and enquiries regarding the career. The student representatives bring the common problems and issues of the students to the college administration. They also help the students during admission process, examination form filling and registration process to the common students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Government College Solan, Alumni Association has been constituted and registered since 2004. The Governing Body of Alumni Association consists of the following members:- Chief Patron : Principal, President, Vice-President, General Secretary, Joint Secretary, Treasurer and Advisors . The Alumni has 700 registered members and the meeting of Alumni association is held annually. The alumni association is dedicated to bringing together the alumni community on a common platform to build another channel of personal and professional support to members through 'self-help' within the community. Members of the Association serve as ambassadors for the college and strive to keep all alumni informed, involved and engaged in the life of the college. The GCP Solan Alumni Association has been constituted and registered since 2004. The Governing Body of GCP Alumni

Association consists of the following members:- Chief Patron : Principal, President, Vice-President, General Secretary, Joint Secretary, Treasurer and Advisors . The Alumni has 700 registered members and the meeting of Alumni association is held annually. The alumni association is dedicated to bringing together the alumni community on a common platform to build another channel of personal and professional support to members through 'self-help' within the community. Members of the Association serve as ambassadors for the college and strive to keep all alumni informed, involved and engaged in the life of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

Government College Solan follows the message enshrined in our motto "Yogah Karmasu Kaushlam" and has envisaged a system that strives for an emancipatory education which shapes our students into objective, compassionate, understanding and enlightened beings. We serve the cause of education with enthusiasm and vigour to reach out to students from diverse backgrounds. We are determined to impart inclusive and participatory education amongst the students to equip them to face the challenges of a highly competitive world. The faculty works with the vision that the students graduating from the college should be emotionally sound and practically efficient.

Mission

Our mission is to impart quality education to the students and equip them to cope with the latest requirements in social and professional life by incorporating innovative techniques and practices in the teaching-learning process. Proper education is the best resort to uplift the youth and the faculty and administration is committed to facilitate meaningful education for our students. The College facilitates students with opportunities to hone their ethics and leadership potential for their better future. Students are sensitized towards inclusive social concerns, human rights, gender and environmental issues so that they can become better citizens of tomorrow.

File Description	Documents
Paste link for additional information	https://www.gcsolan.ac.in/index.php/committees/2016-11-29-05-36-03
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is exercised by the Principal by setting futuristic and time bound goals. To create a sense of belongingness, the potential of the staff members is properly utilized and their views and suggestions are appreciated and incorporated into practice by the Principal. Various committees comprising the faculty and administrative staff are constituted for the smooth functioning of different activities of the college. The Principal appoints the convenors of various committees and also nominates faculty members to these committees to carry out various activities related to the functioning of the institute. College administration is decentralized to a large extent by including all the stakeholders in a positive and participatory interaction and by building good human relations.

All stakeholders teachers, students, alumni and society play its role effectively for the welfare of the college. The innovative ideas, suggestions and opinions from the faculty members, staff and students are appreciated and incorporated in the decision making process. Advisory Committee and IQAC play an important role by giving suggestions for the execution of various plans and for maintaining quality education in the institute. College Central Students Association (CSCA) act as a bridge between the students and the college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ever since its inception, Government College Solan has been committed wholeheartedly in translating its vision of imparting quality education to the students and equip them with requisite academic and functional skills in professional and social affairs through innovative techniques and practices. Quality education helps in developing mindset that supports value diversity and inclusive culture.

To achieve this vision, the college adheres to the rules framed by UGC and guidelines given by HP University along with the directions received time to time from Directorate of Higher Education (DHE). Accordingly, the Principal in consultation with Advisory Committee and various other committees constituted for smooth conduct of scholastic and co-scholastic activities in the college frames quality based strategic plans. Regular meetings are convened by the Principal wherein the HODs and Heads of various committees update the authority about the progress of plans being executed. IQAC plays a pro-active role in preparing perspective plans for achieving academic excellence. Participation of PTA is also ensured for the same. The glimpse of year round progress made by the college is presented in the College's Annual function by the Principal in form of Annual Report along with the outline of the perspective plan for the next academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The policies pertaining to academics are framed by the Department of Higher Education, Government of Himachal Pradesh. The recruitment of Teaching Faculty are carried out by HP Public Service Commission and the promotional rules for teaching faculty as laid down by UGC guidelines are followed. The plans and policies are put into practice by the Principal through various committees constituted in the college. As an Administrator, the Principal is an official link between DHE, HPU and the college thereby plays a pivotal role in the implementation of all the plans framed by DHE. During execution of the plans, feedback from all stakeholders viz., the Advisory Committee, IQAC, Staff, PTA, OSA, etc. are taken into consideration. The Office Superintendent ensures the smooth functioning of the general administrative division of the college. To assist the Principal in monitoring the expenditure of the college funds, Bursar is appointed. To look after the affairs of the staff members, a staff secretary is democratically appointed. Similarly, in order to cater to the needs and problems of the students, Grievance Redressal committee has been constituted. Over all a well-defined hierarchical organizational structure works together in close association for implementing the academic plans effectively.

File Description	Documents
Paste link for additional information	https://www.gcsolan.ac.in/images/organo.pdf
Link to Organogram of the institution webpage	https://www.gcsolan.ac.in/images/organo.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this institutions is a government institution, therefore, all the welfare schemes/measures of the government are adopted by the institution as such. All the officials working in the college are eligible to take benefits of the welfare measures such as leave due of any kind, maternity/ paternity leave, duty leave, LTC/HTC, group insurance scheme, medical reimbursement, provident fund, gratuity, leave encashment/retirement benefits, advance from GPF/CPF etc. In addition to this a well-equipped staff room with computer facility has been provided to the faculty members. The institution always comes forward for the professional development of its staff members by, encouraging and motivating them to take part in conferences/seminars/workshops/faculty development programmes, to publish research papers in journals of repute and to become members of various professional bodies/associations. Non-teaching staff members are also encouraged to participate in computer related traingings/ programmes conducted by the Government from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts appraisal for teaching and non teaching faculty based on the following measures:

ACRs (Annual Confidential Reports)

The Principal will periodically provide them words of support while they pursue self-enrichment courses in an effort to improvement and development. Teachers record the courses, tests, college work and annual examination results of their students in order to calculate the API scores.

As and when they become eligible for promotion under the career advancement scheme, the teaching staff submits their performance-based appraisal forms according to the guidelines of UGC and State Government. The ACR, which is reviewed by the Reporting Officer and Reviewing Staff each year, is required of non-teaching staff.

Student Feedback system

All students are required to provide feedback online at the end of the session for each of their individual topic Teacher using the following Criteria

1. Covering the curriculum.
2. Subject knowledge
3. The capacity to communicate ideas simply and clearly
4. Innovation in Teaching Method
5. Capturing interest by using appropriate examples

6. Audibility while delivering the presentation
7. Punctuality
8. Quality of internal exams and assignments
9. In-class interaction
10. Overall class discipline and control
11. Communication skills
12. Discussion-oriented and democratic classroom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A senior faculty member is appointed Bursar to look into the financial matters of the institution and maintain the financial discipline by getting all the formalities completed relating to accounts. He advises the Principal to take decisions regarding finance and accounts. However, the Local Audit Department (LAD) of the State Government conducts audit of the funds of the college after a definite interval. The State Government also allocates funds / budget for certain basic requirements of the college such as purchase of stationery, payment of electricity, and water and telephone charges etc. The expenditure incurred out such grants is always booked through the government treasury after completing all codal formalities. Nowadays the payments made out of such funds are direct credited into the accounts of concerned officials thereby making it more transparent.

The college collects tuition fee and various funds from the students at the time of admission strictly in accordance with the government instructions issued from time to time. The funds so collected are deposited in concerned accounts, the responsibility of which for maintaining the same lies with the Bursar.

These funds are used for carrying out developmental activities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14.42 lakhs

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a government institution which is funded by the state. Therefore, the college has no specific strategy of its own for mobilization of funds. But if it is felt that the funds allocated by the state are meagre, then the college can generate funds through PTA. All the student centric activities undertaken during the session as holding of functions - cultural, academic and sports etc. are met out of Amalgamated Fund (AF). The prior approval is always obtained to hold functions /activities and the expenditure likely to be incurred from the Bursar and Principal. The statement of expenditure is submitted by the concerned committee after the event is over.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a significant role in enhancing the quality of education by formulating a perspective plan to carry out academic and extension activities. The policies framed by IQAC helped in the growth and development of the institute and student fraternity.

A series of interactive activities like assignments, power point presentations, group discussions, etc. Supplemented online classes to arguments the learning activities of the students. ICT tools were explored extensively to leverage the institute's activities ranging from admission, enrolment, display of merit list, fee deposit, etc. through the digital resources.

As the extension activities are the integral part of the college, the NCC and NSS units conducted various cultural and interactive activities to promote social and environmental awareness among the student fraternity. IQAC has been working consistently on the suggestions made during the cycle 2 of NAAC Accreditation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has involved the IQAC in planning and decision making for undertaking the developmental issues and student welfare related activities. The IQAC evolves different methods to look into the learning outcome by motivating and encouraging the teachers to discuss contemporary and burning issues with the students. Sometimes, the teachers hold the subject specific debates, quizzes and seminars to assess and evaluate the understanding of the students. Their skill is also measured on the basis of completing various types of online processes related to filling of admission and examination forms, registration on RME portal and downloading of admit and grade card, etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/187DX88s6K029oW7FESSJyFEpt19GpBRxEZH4MgMqYx4/viewanalytics
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcsolan.ac.in/images/areport.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Solan firmly believes the societies that values women and men as equal are safer and healthier and thereby endorses gender equity in all its curricular and co-curricular transactions. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. The following academic

activities were undertaken by the college for achieving the goal of gender equity during the year:

- To make education gender sensitive a GE papers titled, "Contemporary India: Women and Empowerment" and "Human Rights, Gender and Environment" are offered by the Department of English and Department of Political Science respectively.
- The college organises various events to promote equality, celebrate diversity and eliminate discrimination by creating an environment that reflects commitment to social change.
- To empower female students and faculty, the college conducts lectures/talks on topics such as mental health, feminism, menstrual and reproductive health, nutritional requirements, safety, etc.
- In order to lead the path rightly, Committees viz. Committee against Sexual Harassment, Women Cell and Grievance Redressal Committee have been constituted which addresses safety issues for staff and students.
- Our gender sensitization efforts also involve organising competitions like article writing, poster making, slogan writing, poetry recitation, narrations etc. The themes of the same are centred around gender issues and mental health.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1s0Riw0ebdHXFpRGJ7vFd5F19jxED7IQm/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Committed to the pious aim of saving the environment from the toxic effects of inorganic and biodegradable elements present in waste, the college adopts a policy of effective disposal of the waste generated from routine activities carried out in the campus. The college has segregated waste into three parts:

Solid Waste:

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The sweepers collect, clean, segregate and compile the waste in dustbins (Green and Blue) provided on each floor.

The College has contacted an authorized vendor who collects the waste from the designated place, segregate them, recycles them and disposes them at the landfills authorized by the government.

Liquid Waste:

All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E-Waste Management:

The electronic equipments such as Computers, Printers, Fax and Photocopy machines are maintenance is carried out from time to time. The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through Government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters distinction in higher education by providing opportunities and ensures comprehensive environment to all irrespective of cultural, linguistic, communal, socioeconomic and other diversities.

- Roster System as per HPU is followed for the admission policy of the college. It allows the reservation policy to ensure the admission of the students from all the strata of the society.
- To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various clubs like, NSS, NCC and Rover Rangers etc. which organize events throughout the session and encourage students to take part in them.
- The College magazine "Himanshu" offers linguistic diversity by offering students opportunities to showcase their writing skills in English, Hindi and Pahari languages.
- Special days and various festivals are celebrated with equal fervor irrespective of community, religion and language.
- The committees constituted in the campus like Grievance Redressal Cell, Anti Sexual Harassment Cell, SC/ST Cell, Anti-Ragging Cell, Discipline Committee and Student Welfare Committee ensure justice, equality and inclusiveness of all in the campus.
- Students from various social backgrounds unite together for cleanliness drive, tree plantation, blood donation camps, and various awareness camps showing solidarity and unity among the students.
- The college provides tribal hostel facility for both boys and girls living in far flung areas to provide them opportunities to excel in their life.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To instill constitutional responsibility amongst students, the college efficiently organizes varied curricular and co-curricular activities.

- Students participated in a variety of activities to build sense of nationalism and to help them become more aware of their constitutional obligations and responsibility towards the society.
- Important national events like Independence Day, Gandhi Jayanti, Martyrs Day etc. are celebrated by holding mass awareness campaigns, painting competitions, tree plantation drives, and poster-making contests to inculcate a sense of patriotism among the students.
- Constitution Day was observed to educate students about the importance of knowledge of constitutional duties, rights and obligations.
- According to national protocol, International Yoga Day was celebrated to foster a sense of national integrity. Students took part in yoga sessions through online mode from their respective hometowns.
- Students are involved in community awareness programs through the college's NSS, Rangers and Rovers and NCC units. Activities like Swachhta Pakhwada, Blood Donation Drives, Health Literacy, webinars on drug abuse and HIV/AIDS etc. helps in instilling a sense of civic duty and humanity in students.
- As part of their constitutional duties, the staff of the college actively participates in the election duties

- The undergraduate syllabus of various subjects like Political Science, Public Administration provides an in-depth knowledge about the constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1dGmW2hEOrJ1x1VS5THDndiOhvxNkpZiq/edit?usp=sharing&ouid=115388238912236887431&rtpof=true&sd=true
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College Solan specially emphasizes on celebrating National

and international commemorative days. Throughout the year, teachers and students of the college come together to celebrate these occasions and spread the message of unity, peace, love and happiness. The valour and spirit of the freedom fighters are celebrated on national festivals like Independence Day and Gandhi Jayanti. At the celebrations of Himachal Day and Statehood Day automatically fill every participant with feeling of Pride and accomplishment. To create sensitivity and awareness in the students towards their surroundings and other fellow beings important days e.g. World Environment Day, Ozone Day, World Mountain Day, HIV/AIDS Day, International Yoga Day, Science Day etc. are celebrated and observed by the college. On these occasions activities like tree plantations and cleanliness drives, poster making, creative writing, speaking, Skits and other cultural events are organized. Besides this, knowing their rights and responsibilities as citizens is also important for the students. Marking days such as Constitution Day, Women's Day etc. play an important role. Govt College Solan focuses on the holistic development of students, inculcating moral and social values, nurturing self-esteem, confidence and independent thinking. Thereby students are allowed to play a key role in organising and managing all the events throughout the year. The list of national and international commemorative days, events and festivals the institute celebrated in session 2021-22 is attached.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

1. Title: 'Seva Paramo Dharam'
2. Objectives: To inculcate human values of service in our students by ensuring their role in community wellbeing.
3. The Context: Academic session of 2021-2022 also stayed in

the horrific shadow of COVID-19 pandemic. The welfare of society became a focal point for the institution.

4. **The Practice:** In collaboration with District administration, Students of the college (NSS, NCC, Rangers and Rovers) participated in many initiatives with perseverance and relentless spirit
5. **Evidence of Success:** A great sense of gratification on the smiling faces of these students.
6. **Problems Encountered and Resources Required:** The safety of the students.

Best Practice-II

1. **Title:** 'Beautification of Institution'
2. **Objectives:** Encourage Fine arts students to produce notable arts.
3. **The Context:** After successfully painting wall murals on Old DC Office building, the idea of painting walls of our own institution was born.
4. **The Practice:** The colour warriors of the College showered plain walls of the half century old institution with the colours of love, hope, positivity and strength
5. **Evidence of Success:** This has not only boosted the confidence of budding artists but motivated them to take bigger leaps of faith.
6. **Problems Encountered and Resources Required:** Students had to be motivated to show faith in their craft.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	https://docs.google.com/document/d/1luPqao_hJsOvyCRqe9P_RiUMpAaFufYDZ/edit?usp=drive_link&oid=115388238912236887431&rtpof=true&sd=true

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The unique location of the College, healthy climate, and availability of many other learning opportunities in the area

makes it an ideal destination for students from different districts of the state. This institute is reaching out and accommodating diverse students who wish to pursue higher education by also starting PG courses in some subjects e.g. English, Economics and hosting an IGNOU study centre in its premises.

Govt College Solan aims to equip students with the requisite academic and functional skills required in professional and social spheres. Therefore, the institution has adopted a blend of traditional and modern teaching methods. Modern learning require instant access to knowledge and information. To fulfill the requirement, Govt College Solan has made wifi facility available in the campus.

1. Visual memory is considered significantly important factor in our ability to learn. Keeping this in mind, the number of classrooms in the college with interactive panels, is on the rise.
2. A virtual classroom has been setup to teach students via teleconferencing.
3. Continuing online mode of admission in session 2021-22 has saved students' time and money. All the information was made available on the college website.
4. In an initiative to reduce wastage of papers, teachers are gradually opting assignments in electronic mode.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Govt College Solan wishes to inculcate analytic and scientific attitude in its students. Keeping this in mind there is a proposal to establish a body which will plan actions around research and development.
- To enhance learning experience for teachers and students, the college is planning to seek collaborations with the neighbouring institutes.
- We are emphasizing more on augmenting the technology in classrooms along with board teaching by increasing more

digital interactive panels.

- To give students an out-of-the-classroom experience, more field tours and hands-on-trainings to be organised.
- To start construction of the Commerce block and renovate Girls' Hostel as soon as possible so that more and more students can be benefitted.
- There is a proposal to constitute a Green Audit Committee to monitor the adherence of the college to the eco-friendly ways of functioning. Proper documentation of flora and fauna to be done by Departments of Botany and Zoology respectively. Setting up of herbal garden is also on the cards.
- To cater to the additional needs of water such as watering the plants in the campus, utilization of the recently built rainwater harvesting tank to be done.
- The college also wishes to improve in the area of solid waste management.